



City of Santa Ana
20 Civic Center Plaza, Santa Ana, CA 92701
Staff Report
May 21, 2024

TOPIC: On-Call Engineering, Technical, and Administrative Staff Support Services

AGENDA TITLE

Agreements with Project Partners, Interwest Consulting Group Inc., EC & AM Associates Inc. dba GK & Associates Inc., Richard Fisher Associates, and Ladayu Consulting Group for On-Call Engineering, Technical, and Administrative Staff Support Services

RECOMMENDED ACTION

Authorize the City Manager to execute five agreements with the firms listed below to provide engineering, technical, and administrative staff support services, for a three-year period commencing July 15, 2024 and expiring July 14, 2027, with a provision for one, two-year renewal option exercisable by the City Manager and City Attorney, for a total aggregate amount not to exceed \$2,500,000 for the term of the contract, including the optional renewal (Core Agreement No. A-2024-XXX).

Firms
Project Partners
Interwest Consulting Group, Inc.
GK & Associates
Richard Fisher Associates
Ladayu Consulting Group

GOVERNMENT CODE §84308 APPLIES: Yes

DISCUSSION

The City of Santa Ana Public Works Agency oversees all aspects of civil engineering for capital improvement projects, development engineering, and the managing of project design and construction. In the past, the City has contracted with consultant firms to provide temporary staffing for the Public Works Agency (PWA) to perform a wide range of tasks to design, manage, and inspect construction of City capital improvements, and to support citywide development, plan check, and utility permit-related services. In anticipation of peak workloads which will exceed the current staffing capacity of PWA, the recommended staff augmentation will help maintain time-sensitive project delivery schedules and commitments related to private property development activity. The approval of the recommended action will allow the City to temporarily augment staff as

needed for various engineering, technical, and administrative duties to meet the agency goals and deliver projects in a timely manner.

On March 5, 2024, the Public Works Agency released a Request for Proposals. Eleven proposals were evaluated by a review committee from PWA. Each firm was rated according to its organization, credentials, resumes, references, and fees to provide the required services.

The list of the firms and each respective ranking is as follows:

Firm	City	Rank
Project Partners	Laguna Hills, CA	1
Interwest Consulting Group, Inc.	Loveland, CO	2
GK & Associates, Inc.	Diamond Bar, CA	3
Richard Fischer Associates	Irvine, CA	4
Ladayu Consulting Group	Palos Verdes Estates, CA	5

Staff recommends Project Partners, Interwest Consulting Group, Inc., GK & Associates, Inc., and Ladayu Consulting Group be retained to provide engineering, technical, and administrative staff support services (Exhibits 1-5).

In order to provide the best services to the City, staff will endeavor to distribute work equally among the five consultants, but reserves the right to assign more work to one or more consultants over another based on type of support position required, availability of staff, and performance, among other factors.

FISCAL IMPACT

There is no fiscal impact associated with this action at this time. Prior to utilizing on-call services, Public Works staff must receive Finance and Management Services Agency approval of funding and accounts to ensure that these funds are available under the authorization and aggregate limit of these agreements. Upon successful completion of this fiscal review, a corresponding Notice to Proceed containing specific scope and maximum expenditure for the task order will be issued to a firm.

Funds are available for expenditure in FY 2024-2025 in the following accounts:

Division	Account
Fire Service Enhancement	01115017-62300
City Facilities License Agreement	01117605-62300
Construction Engineering	01117611-62300
Traffic and Transportation Engineering	01117620-62300
Roadway Marking/Signs	01117625-62300
Sidewalks	01117626-62300
Streets Light Maintenance	01117630-62300
Graffiti Abatement Program	01117642-62300

Division	Account
Street Trees	01117643-62300
SARTC Maintenance	01117650-66220
Park Maintenance	01117651-62300
Traffic Signal Maintenance	02917620-62300
Median Landscaping	02917635-62300
Roadway Maintenance	02917660-62300
Sanitary Sewer Enterprise	05417647-62300
Sanitary Sewer Enterprise	05517660-62300
Sanitary Sewer Enterprise	05617640-62300
Fed Clean Water Protection	05717640-62300
Residential Street Improvement	05817660-62300
Water Enterprise	06017645-62300
Water Enterprise	06017645-62302
Water Enterprise	06617647-66301
SARTC Operations	06717650-62300
Environment/Sanitation	06817640-62300
Roadway Cleaning	06817641-62300
Building Maintenance	07317100-62300
Fleet Maintenance	07517100-62300
Stores and Property Control	07617102-62300
City Yard Operations	08517138-62300
CIP Engineering	08617613-62300
Administrative Services	10117601-62300
Development Engineering	10117605-62300
Development Engineering	10117605-62302
Fire Facilities	12015330-62300
Other Project Funding Not Listed	Various

EXHIBIT(S)

1. Agreement – Project Partners
2. Agreement – Interwest Consulting Group, Inc.
3. Agreement – GK & Associates
4. Agreement – Richard Fisher Associates
5. Agreement – Ladayu Consulting Group

Submitted By: Nabil Saba, P.E., Executive Director – Public Works Agency

Approved By: Alvaro Nuñez, Acting City Manager