



City of Santa Ana
20 Civic Center Plaza, Santa Ana, CA 92701
Staff Report
February 4, 2025

TOPIC: Ford F-550 Stakebed Truck

AGENDA TITLE

Purchase Order to Western Truck Exchange for One Ford F-550 Stakebed Truck (Specification No. 24-143) (Non-General Fund)

RECOMMENDED ACTION

Authorize a one-time purchase and payment of a purchase order to Western Truck Exchange for one, new/unused 2024 Ford F-550 Stakebed Truck in an amount of \$127,818 plus a contingency amount of \$5,000, for a total amount not to exceed \$132,818.

GOVERNMENT CODE §84308 APPLIES: No

DISCUSSION

The Public Works Agency's (PWA) Parks, Fleet, and Facilities Division is responsible for the acquisition, maintenance, repair, and replacement of vehicles, trucks, and maintenance equipment. The Fleet Services Team maintains an equipment replacement schedule and works with multiple departments to routinely replace vehicles that have surpassed their useful life cycle.

The PWA Maintenance Services Division currently utilizes a 2014 Ford F-550 Stakebed Truck for various daily field operations, including hauling and moving heavy equipment and objects such as, tree trunks, debris, and rubbish. The vehicle is heavily utilized when responding to homeless-related requests for services to locations with challenging terrain requiring earth/soil clearing, including the Santiago Creek. Additionally, the truck is essential for the City's emergency response to rain and windstorm related debris and after hours emergency service calls. The existing truck was evaluated in accordance with the City's Equipment Replacement Policy and deemed to have reached its useful life cycle.

Invitation for Bids (IFB) No. 24-143 was issued on December 5, 2024, on the City's online bid management and publication system. A summary of vendor participation and results is as follows:

77 Vendors notified
10 Santa Ana vendors notified
16 Vendors downloaded the bid packet
4 Bids received
0 Bids received from Santa Ana vendors

Bids were solicited and opened on December 17, 2024, and subsequently evaluated (Exhibit 1). Four bids were submitted by the IFB deadline, and three were determined to be responsive to the specifications and met the City's requirements. The bid submitted by Fritts Ford was deemed non-responsive as it did not meet the requirements of the IFB. The bid submitted by Western Truck Exchange was determined to be the lowest, responsible, and responsive to the City's specifications. Staff recommends approving a purchase order to Western Truck Exchange for one new/unused 2024 Ford F-550 Stakebed Truck.

ENVIRONMENTAL IMPACT

There is no environmental impact associated with the action.

FISCAL IMPACT

Funds are budgeted and available in the following account for Fiscal Year 2024-25:

Fiscal Year	Accounting Unit-Account #	Fund Description	Accounting Unit, Account Description	Amount
2024-25	07017100-66400	Equipment Replacement	Equipment Replacement, Machinery & Equipment	132,818
TOTAL				\$132,818

EXHIBIT(S)

1. Bid Abstract

Submitted By: Nabil Saba, P.E., Executive Director – Public Works Agency

Approved By: Alvaro Nuñez, City Manager