

**Workforce Development Board
Youth Council Committee
Regular Meeting Minutes**

February 13, 2025

CALL TO ORDER

Chairperson

ATTENDANCE

Committee members present:
Acevedo, Annino, Jimenez-Hami, Martinez,
Russell-Garcia, Tucker, Varnum

Committee members absent:
Sandoval

Staff members present:
Deborah Sanchez, Econ Dev Specialist III
Sandy Barba, Workforce Specialist IV
Bianca Zurita, Recording Secretary

PUBLIC COMMENTS - None

CONSENT CALENDAR ITEMS

1. Excused Absences

Recommended Action: Excuse Absent Committee Member(s).

2. Regular meeting minutes of December 12, 2024.

Recommended Action: Approve minutes.

Moved by Committee Member Varnum, seconded by Committee Member Russell-Garcia to Approve Consent Calendar items.

YES: 6 – Robert Tucker, Dennis Varnum, Sandy Annino, Ana Jimenez-Hami, Jackie Russell-Garcia, Jorge Martinez

NO: 0 – **ABSTAIN:** 0 – **ABSENT:** 1 – Anthony Sandoval

Status: 6 – 0 – 0 – 1 – **Pass**

*****END OF CONSENT CALENDAR*****

BUSINESS CALENDAR

3. Recommend Release of Request for Proposals for procurement of youth services for Program Years 2025 thru 2027

Recommended Action: Direct Staff to complete Request for Proposal and recommend the Workforce Development Board release a Request for Proposal to procure Youth Service Providers for Program Years 2025 thru 2027.

Minutes: *Sandy Barba* shared details about the item: the release date is March 4, a mandatory pre-proposal meeting is scheduled for March 11, and the RFP submission deadline is April 1.

Jackie Russell-Garcia, Bob Tucker and Sandy Annino volunteered to be part of the RFP Committee.

Moved by Committee Member Tucker, seconded by Committee Member Russell-Garcia to Approve.

YES: 6 – Robert Tucker, Dennis Varnum, Sandy Annino, Ana Jimenez-Hami, Jackie Russell-Garcia, Jorge Martinez

NO: 0 – **ABSTAIN:** 0 – **ABSENT:** 1 – Anthony Sandoval

Status: 6 – 0 – 0 – 1 – **Pass**

*****END OF BUSINESS CALENDAR*****

REPORTS

4. PROGRAM OPERATOR REPORTS
 - a. YSPN – *Juan Cazarez provided report*
 - b. Orange County Children’s Therapeutic Arts Center – *Andrea provided report*

COMMENTS

5. Staff Member Comments

Minutes: *Deborah Sanchez – The Local and Regional Plan is required to be reviewed and revised every four years. A link for public comments will be shared soon, and the plan will be submitted to City Council for approval.*

The Work Center is undergoing a phased renovation. A second training room is being constructed in the front lobby, utilizing previously underused space.

Sandy Barba – The SAY Employment Program currently has 80 participants

enrolled. We are pursuing additional funding through the California For All grant, with the goal of securing another \$2 million to expand the program.

Several youth participants are already engaged with various city departments, including the police department, city council shadowing, code enforcement, engineering, and local schools. The program aims to expose them to diverse career paths and encourage continued education.

We're planning to enroll 150 youth for the summer session and are seeking support in marketing the program to reach more young people.

6. Youth Council Committee Member Comments

Minutes: *Dr. Ana & Andrea – Currently working on a grant focused on connecting youth with employment opportunities. This is the first time the Kennedy Commission has launched a program of this kind, specifically targeting careers in creative fields.*

ADJOURNMENT

The next meeting of the WDB Youth Council Committee - Regular Meeting is scheduled for April 10, 2025 at 4:00 PM.