



City of Santa Ana
20 Civic Center Plaza, Santa Ana, CA 92701
Staff Report
August 6, 2024

TOPIC: Rotational Towing and Storage Services

AGENDA TITLE

Second Amendments to Agreements for Rotational Towing and Storage Services

RECOMMENDED ACTION

Authorize the City Manager to execute second amendments to the agreements with the following contractors to allow two one-year extensions to the term and exercise the first extension option from September 1, 2024 through August 31, 2025, and to increase the compensation fee schedule for rotational towing and storage services:

1. Standard Enterprises, Inc. dba To' and Mo' (Agreement No. A-2024-XXX);
2. Greater Southern California Towing, Inc. (Agreement No. A-2024-XXX);
3. B&D Towing, Inc. (Agreement No. A-2024-XXX); and
4. MetroPro Road Services, Inc. (Agreement No. A-2024-XXX)

GOVERNMENT CODE §84308 APPLIES: Yes

DISCUSSION

The Santa Ana Police Department routinely encounters the need to have vehicles towed or stored for a variety of reasons and utilizes private sector partners skilled in the area of towing operations to accomplish this objective. Towing services may include, but are not limited to, towing vehicles from public or private property at the direction of Police Department employees, owner's request for a tow made via the Police Department, the storage of vehicles, the secure storage of vehicles containing evidentiary value, debris clean-up and removal, recovery services, and administrative oversight of vehicles in the custody of the contractor.

On April 29, 2021, the City issued Request for Proposals (RFP No. 21-060) for Police Rotational Towing and Storage Services. On August 17, 2021, the City Council approved a three-year agreement with four successful proposers (Standard Enterprises, Inc. dba To' and Mo', Greater Southern California Towing, Inc., B&D Towing, Inc., and MetroPro Road Services, Inc.) to provide these services on a rotational basis.

RFP No. 21-060 specified the anticipated term of the agreement as an initial three-year period with two additional one-year extension options for a total term not to exceed five years. However, the extension option language was inadvertently excluded in the final agreements approved by the City Council. The Police Department would like to incorporate the extension option by amending the agreements and exercise the first one-year option to extend the agreement through August 31, 2025.

The City Storage Vehicle Release fee is approved by the City Council in the Miscellaneous Fee Schedule and is currently \$95 for FY 2024-25. Fees for towing services are collected and retained by the tow operators. Those fees are based on fees for towing services surveyed in the County and are compliant with industry standards.

The towing contractors are also seeking to adjust the Compensation and Adjustments to the Towing and Storage Fee Schedule per Section 2.e of the original agreements. The 2% increase is justified based on the Consumer Price Index (CPI) and the Producer Price Index (PPI) for Petroleum statistics for the greater metropolitan region. The rate increases range from \$1 to \$9 by service type.

ENVIRONMENTAL IMPACT

There is no environmental impact associated with this action.

FISCAL IMPACT

Storage Vehicle Release fees will be deposited in the General Fund Vehicle Release Charge revenue account (no. account 01114002-53400). Fees for towing services are paid to the tow companies directly for their services.

EXHIBIT(S)

1. Second Amendment to Agreement with Standard Enterprises, Inc., dba To' and Mo'
2. Second Amendment to Agreement with Greater Southern California Towing, Inc.
3. Second Amendment to Agreement with B&D Towing, Inc.
4. Second Amendment to Agreement with MetroPro Road Services, Inc.

Submitted By: Robert Rodriguez, Acting Police Chief

Approved By: Alvaro Nuñez, Acting City Manager