



City of Santa Ana
20 Civic Center Plaza, Santa Ana, CA 92701
Workforce Development Board Staff Report
May 15, 2025

Topic: Memorandum of Understanding with Required Title I Workforce Innovation and Opportunity Act Partners

AGENDA TITLE

Renew Memorandum of Understanding with required Title I Workforce Innovation and Opportunity Act Partners

RECOMMENDED ACTION

1. Approve the Memorandum of Understanding boilerplate and direct staff to finalize the exhibits with the required Title I Workforce Innovation and Opportunity Act program providers: City of Santa Ana - Santa Ana WORK Center, Employment Development Department, Department of Rehabilitation, SER Jobs for Progress, Santa Ana Housing Authority, Rancho Santiago Community College, United American Indian Involvement, Inc., Long Beach Job Corps, and the Community Action Partnership of Orange County for a three-year term expiring June 30, 2028 and authorize the Board Chair or Vice Chair to sign.
2. Approve the Memorandum of Understanding with the County of Orange Social Services Agency for a three-year term expiring June 30, 2028 and authorize the Board Chair or Vice-Chair to sign.
3. Recommend City Council approve the Memorandum of Understanding with the partner agencies for a three-year term expiring June 30, 2028; authorize the City Manager to execute and any subsequent amendments subject to non-substantive changes approved by the City Manager and City Attorney.

DISCUSSION

In order to establish a high-quality America's Job Centers of California (AJCC) delivery system and enhance collaboration among partner programs, Workforce Innovation and Opportunity Act (WIOA) requires Local Workforce Boards to develop Memorandum of Understanding (MOU's) with a list of AJCC required partners within the Local Workforce Area. These MOU's will serve as a functional tool as well as a plan for how the Local Board and AJCC partners will work together to create a unified service delivery system that best meets the needs of their shared customers. The current partner MOU's expire at the end of this fiscal year (Exhibits 1, 2 and 3).

The programs and services the WDB is required to have an MOU with are as follows:

Program	Organization
WIOA Title I – Adult, Dislocated Worker and Youth	City of Santa Ana WORK Center
WIOA Title II – Adult Education and Literacy	Santa Ana College/Rancho Santiago Community College District
WIOA Wagner-Peyser, Veterans, Trade Adjustment Assistance Act	California Employment Development Department
WIOA Title IV Vocational Rehabilitation	California Department of Rehabilitation
Carl Perkins Career Technical Education	Santa Ana College/Rancho Santiago Community College District
Title V Older Americans Act	SER – Jobs for Progress
Job Corps	Long Beach Job Corps
Native American Programs – Section 166	United American Indian Involvement, Inc.
Community Services Block Grant	Community Action Partnership of OC
Housing and Urban Development	City of Santa Ana Housing Authority
Unemployment Compensation (UI)	California Employment Development Department
Temporary Assistance for Needy Families/CalWORKS	County of Orange - Social Services Agency

FISCAL IMPACT

There is no fiscal impact associated with this action.

EXHIBIT(S)

1. Memorandum of Understanding – Master Boilerplate
2. Memorandum of Understanding – County of Orange Social Services Agency

Submitted By: Marc Morley, Economic Development Manager

Approved By: Michael L. Garcia, Executive Director of Community Development