



City of Santa Ana
20 Civic Center Plaza, Santa Ana, CA 92701
Staff Report
August 6, 2024

TOPIC: Youth Workforce Services under the Workforce Innovation and Opportunity Act

AGENDA TITLE

Agreement with the Orange County Children's Therapeutic Arts Center for Youth Workforce Services for Program Year 2024-2025 (Non-General Fund)

RECOMMENDED ACTION

Authorize the City Manager to execute an agreement with Orange County Children's Therapeutic Arts Center for youth workforce services for a one-year term beginning August 1, 2024 and ending July 31, 2025, in an amount not to exceed \$300,000 (Agreement No. A-2024-XXX).

GOVERNMENT CODE §84308 APPLIES: Yes

DISCUSSION

Under the authority of the Workforce Innovation & Opportunity Act (WIOA), the Santa Ana Workforce Development Board (WDB) is required to procure Youth Service Providers to provide WIOA services to eligible at-risk Santa Ana youth. On November 4, 2022, staff released the Youth Provider Request for Proposals (RFP) to establish a list of qualified youth providers for a four-year procurement period of July 1, 2023 to June 30, 2027.

After the RFP review process, the committee recommended the Workforce Development Board approve the RFP ranking and forwarded a recommendation to City Council to award an agreement with the Orange County Children's Therapeutic Arts Center (OCCTAC). City Council approved the initial agreement under the new procurement cycle on June 20, 2023.

On May 15, 2024, the state released Information Notice WSIN 23-43 with estimated WIOA Formula Allocations for PY 2024-25. Santa Ana's Youth allocation is \$770,569. City staff have worked closely with the OCCTAC staff over the past year to ensure contract compliance and successful outcomes for the participants and WIOA grant. Staff recommends renewing OCCTAC's WIOA Youth Agreement for the Program Year 2024-2025, and to increase the agreement to \$300,000 to reflect an increase in stipends/wages that are paid to the youth participants and increased overall operational expenses.

Orange County Children's Therapeutic Arts Center will provide occupational skills training in office administration and childcare worker certification along with workforce readiness preparation, paid work experience, tutoring, mentoring, counseling, and supportive services for 20 Santa Ana youth (Exhibit 1).

OCCTAC is on track to meet WIOA Youth Performance Measures. In addition, per federal regulations, Youth Providers must enroll and spend 80% of funds on Out-of-School Youth and 20% on work experience participant stipends and/or wages.

FISCAL IMPACT

Funds in the amount of \$300,000 are available in the FY 2024-25 budget WIOA Youth Payment to Subagent account (no. 12318763-69135).

EXHIBIT(S)

1. Agreement

Submitted By: Michael L. Garcia, Executive Director of Community Development

Approved By: Alvaro Nuñez, Acting City Manager