



City Clerk Office
www.santa-ana.org/city-clerks-office
Item # 27

City of Santa Ana
20 Civic Center Plaza, Santa Ana, CA 92701
Staff Report
February 20, 2024

TOPIC: Boards and Commissions Biannual Attendance Report

AGENDA TITLE

Receive and File Boards and Commissions Biannual Attendance Report for June through December 2023

RECOMMENDED ACTION

Receive and file Boards and Commissions Biannual Attendance Report.

GOVERNMENT CODE §84308 APPLIES: No

DISCUSSION

The Boards and Commissions Attendance Report is prepared biannually to inform the City Council regarding member attendance at board and commission meetings. This report covers the period of June through December 2023.

Pursuant to Santa Ana Municipal Code Section 2-326(c), if a member of a board or commission absents themselves from two regular meetings of such board or commission, consecutively, unless by permission of such board or commission expressed in its official minutes, or fails to attend at least one-half of the regular meetings of such board or commission within a calendar year, or is convicted of a crime involving moral turpitude, or ceases to be a resident of the City, the office shall become vacant and shall be so declared by the City Council.

Should the City Council find that any member of a board or commission meets the above noted absence thresholds, City Council may direct staff to return with an item declaring such vacancy and removing the board or commission member from their appointment. Any such vacancy would then be subject to appointment to fill the unexpired portion of the existing term, pursuant to Santa Ana Municipal Code Section 2-326(b) and following the required noticing procedures of Government Code Section 54974(a).

Vince Frazier, the Section 8 Tenant representative on the Community Development Commission, has missed every meeting, without notice, during this reporting period despite numerous and varied attempts by staff to contact him. This is the second consecutive reporting period with the same absences.

The Police Oversight Commission began holding meetings in October 2023 so data is only available for the months of October through December for this reporting period. All members attended each meeting with no absences.

The Rental Housing Board has not yet met quorum, having only one appointed member. Therefore, no meetings have been held and there is no attendance information to report.

All Workforce Development Board meetings for this reporting period were canceled. New appointments were recently made in January 2024, which should help this Board meet a quorum for attendance to hold a meeting.

All Youth Commission meetings for this reporting period were canceled. There are currently three vacancies on this Commission and the existing four members have had scheduling conflicts making it impossible to reach a quorum and hold a meeting.

FISCAL IMPACT

There is no fiscal impact associated with this action.

EXHIBIT(S)

1. Biannual Attendance Reports

Submitted By: Jennifer L. Hall, City Clerk

Approved By: Tom Hatch, Interim City Manager