



City of Santa Ana
20 Civic Center Plaza, Santa Ana, CA 92701
Staff Report
May 21, 2024

TOPIC: City of Santa Ana Emergency Operations Plan

AGENDA TITLE

Adoption of the City of Santa Ana Emergency Operations Plan

RECOMMENDED ACTION

1. Adopt a resolution approving the 2024 City of Santa Ana Emergency Operations Plan.

RESOLUTION NO. 2024-XXX entitled A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA ANA TO APPROVE AND ADOPT THE CITY OF SANTA ANA EMERGENCY OPERATIONS PLAN

2. Determine that, pursuant to the California Environmental Quality Act (CEQA), the approval of this resolution is exempt from review pursuant to section 15061(b)(3) as approval of the plan will have no possible significant effect on the environment and, pursuant to CEQA Guidelines Sections 15262 and 15269, the resolution and plan are a planning study that does not tacitly approve projects that would otherwise require independent environmental review under CEQA.

GOVERNMENT CODE §84308 APPLIES: No

DISCUSSION

The California Emergency Services Act and the Santa Ana Municipal Code each call for development of an Emergency Operations Plan (EOP) to plan for, respond to, and recover from natural or human-caused disasters or other conditions constituting a local or state emergency. The EOP is the primary authority for coordinating response and recovery operations in the City for incidents involving or threatening extensive loss of life or property, substantial disruption to the community's infrastructure, or other debilitating impacts on the normal pattern of life within the community.

The EOP is typically implemented following, or in anticipation of, large emergencies or complex events that require the response of multiple city departments, external

agencies, other jurisdictions or levels of government, or mutual aid. The EOP provides a framework to manage the response of multiple agencies, coordinate resources from outside the City, integrate other levels of government, and sustain response and recovery activities over multiple operational periods.

This EOP will:

- Identify the potential hazards which form the basis of the City's emergency planning;
- Identify authorities and assign responsibilities for planning and response activities;
- Establish the City's Emergency Organization to manage the emergency response;
- Describe the resources available to support emergency response activities;
- Establish City policy and procedures for response activities;
- Outline pre-planned emergency response measures and protective actions;
- Identify other jurisdictions, agencies, resources, or organizations with which planning and emergency response should be coordinated; and
- Provide a basis for staff training and community preparedness education.

This Plan is based on the concepts and principles of the Incident Command System, the California Standardized Emergency Management System (SEMS), and the National Incident Management System (NIMS). Through this Plan, the City formally adopts SEMS and NIMS as its all-hazards incident management systems. The Plan identifies the City's role in the overall SEMS/NIMS structure and describes the responsibilities of federal, state, and local government entities in emergency operations.

The development of an Emergency Operations Plan is a cooperative effort among all City departments and agencies. This EOP is developed from prior versions of the Plan, plans of nearby or similarly-situated jurisdictions, and from current state and federal EOP-development guides and checklists, adopting best practices, current techniques, and required elements from each.

Each City department or agency constituting an element of the City's Emergency Organization is responsible for preparing and maintaining appropriate and current emergency procedures, resources, and checklists relevant to their duties within this Plan. This EOP has been reviewed and approved by all City departments and agencies and each Department Director attests to such approval in the signed concurrence agreement included in the Plan Preface.

Upon concurrence of all City departments and agencies, the Basic Plan (Part I) is officially approved and adopted by the City Council, which provides authority and direction to all City departments and agencies to fulfill their responsibilities under the Plan.

In addition to the Basic Plan in Part I of the EOP adopted today, Part II (Functional Annexes) and Part III (Hazard Annexes) will be developed and approved separately by the City Manager or designee. Part II (Functional Annexes) provides City staff members

with guidance for specific tasks or responsibilities during emergency events. Part III (Hazard Annexes) provides more detailed pre-plans for responding to each of the primary hazards or threats to the City identified in the Plan.

ENVIRONMENTAL IMPACT

Pursuant to the California Environmental Quality Act ("CEQA") and CEQA Guidelines, adoption of this Resolution is exempt from CEQA review pursuant to section 15061(b)(3), in that CEQA applies only to projects which have the potential for causing a significant effect on the environment, and Staff found that there is no possible significant effect directly related to the Plan. Further, CEQA Guidelines Sections 15262 and 15269 provide additional guidance that the Project is a planning study that does not tacitly approve projects that would otherwise require independent environmental review under CEQA.

FISCAL IMPACT

There is no fiscal impact associated with this action.

EXHIBIT(S)

1. Resolution
 - A. City of Santa Ana Emergency Operations Plan

Submitted By: Robert Rodriguez, Acting Police Chief

Approved By: Alvaro Nuñez, Acting City Manager