



**City of Santa Ana**  
**20 Civic Center Plaza, Santa Ana, CA 92701**  
**Staff Report**  
**February 20, 2024**

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**TOPIC:** City Council Aide Consultancy Services

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**AGENDA TITLE**

Approve Second Amendments to Agreements with Claudia Perez, Andrew Linares, and Valerie Magdaleno for City Council Aide Consultancy Services (General Fund)

**RECOMMENDED ACTION**

Authorize the City Manager to execute amendments to the agreements with Claudia Perez, Andrew Linares, and Valerie Magdaleno for City Council aide consultancy services to increase the not-to-exceed amount of each agreement by \$10,000, for a total amount not to exceed \$60,000 per each agreement, and to extend the term of the agreements to June 30, 2024. (Agreement Nos. A-2024-XXX, A-2024-XXX, A-2024-XXX)

**GOVERNMENT CODE §84308 APPLIES:** Yes

**DISCUSSION**

During Fiscal Year 2022-23, the City Council appropriated \$420,000 to be budgeted annually to provide City Council aide consultancy services for each member of the City Council. Under this program, each councilmember may direct the City Manager's Office to engage one or more independent contractors to provide services to that councilmember; these direct services augment general City Council staff support provided by the City Manager's Office and include one or more of the following: (1) data collection and analysis, program evaluation, and public policy; (2) community engagement; and (3) constituent services.

As directed by the City Council, the City Manager's Office allocates \$60,000 for these services for each of the seven members of the City Council, totaling \$420,000. The table below provides an overview of all existing agreements for City Council aide consultancy services.

<b>Independent Contractor Name</b>	<b>Provides Services to</b>	<b>Agreement Amount</b>	<b>Term End Date</b>
Claudia Perez	Mayor Amezcua	\$50,000	April 30, 2024
Lisbeth Rosales	Mayor Pro Tem Phan	\$15,000	December 31, 2024
Dustin Lam	Mayor Pro Tem Phan	\$15,000	December 31, 2024
Amanda Tran	Mayor Pro Tem Phan	\$5,000	December 31, 2024
Jenny Igual	Councilmember Vazquez	\$30,000	June 30, 2024
Elizabeth Alvarado	Councilmember Vazquez	\$30,000	June 30, 2024
Yenni Diaz	Councilmember Vazquez	\$25,000	June 30, 2024
Valerie Magdaleno	Councilmember Lopez	\$50,000	April 30, 2024
Andrew Linares	Councilmember Bacerra	\$50,000	April 30, 2024
Fatima Alavos	Councilmember Hernandez	\$30,000	June 30, 2024
Terry Tucker	Councilmember Hernandez	\$30,000	June 30, 2024
Frida Ramirez	Councilmember Penaloza	\$40,000	June 30, 2024
Ricardo Sandoval	Councilmember Penaloza	\$20,000	June 30, 2024

Until now, all agreements for City Council aide consultancy services have been executed by the City Manager in accordance with the City Manager's award authority of \$50,000 (per the Purchasing Policy Ordinance). To provide for a compensation amount of \$60,000 for each of the three independent contractors who are projected to reach the annual budgeted allocation per councilmember, staff recommends that the City Council approve amendments to the agreements with Claudia Perez, Andrew Linares, and Valerie Magdaleno.

### **FISCAL IMPACT**

This item includes three proposed amendments that, if approved by the City Council, will increase City Council aide consultancy services-related expenditures by \$30,000 for the remainder of FY 2023-24. Funds in the amount of \$30,000 are available for expenditure in the City Council Serv. Enhancement – Contracted Vendor Personnel Services account (no. 01104012-62302).

**EXHIBIT(S)**

1. Second Amendment to Agreement with Claudia Perez
2. Second Amendment to Agreement with Andrew Linares
3. Second Amendment to Agreement with Valerie Magdaleno

Submitted By: Tom Hatch, Interim City Manager

Approved By: Tom Hatch, Interim City Manager