



City of Santa Ana
20 Civic Center Plaza, Santa Ana, CA 92701
Staff Report
August 20, 2024

TOPIC: Landscape Maintenance Services for Water Facilities and Corporate Yard

AGENDA TITLE

Agreement with Mariposa Landscape Inc. for Landscape Maintenance Services at Water Production Facilities and the Corporate Yard (Specification No. 24-018) (Non-General Fund)

RECOMMENDED ACTION

Authorize the City Manager to execute an agreement with Mariposa Landscape Inc. for landscape maintenance services for a three-year term beginning August 20, 2024 and expiring August 19, 2027, with a provision for two, one-year renewal options, for an aggregate amount of \$695,760, including a contingency of \$160,560, for the term of the agreement, including renewal options exercisable by the City Manager (Agreement No. A-2024-XXX).

GOVERNMENT CODE §84308 APPLIES: Yes

DISCUSSION

The Public Works Agency (PWA)'s Water Resources Division is responsible for landscape maintenance at 26 water enterprise facilities, such as well sites, pump stations, and the Corporate Yard. Landscape maintenance services include mowing, weed mitigation and removal, trash removal and disposal, and irrigation system maintenance. In addition to these routine maintenance services, the proposed agreement includes repairs and renovations/beautification on an as-needed basis at the sites outlined in the RFP as requested by staff. To allow for such repairs and renovations/beautification projects, the proposed agreement includes a contingency amount of \$160,560, or approximately 23% of the base compensation amount of the agreement.

On March 11, 2024, PWA issued Request for Proposals (RFP) No. 24-018 (Exhibit 1) for landscape maintenance services at 26 water facilities and the City's Corporate Yard. The RFP was advertised on the City's PlanetBids website. Fourteen bids were received and six were determined to be responsible and responsive to the specifications and met the City's requirements. Six proposals were evaluated by a selection committee based on the criteria as outlined in the RFP. Below is a summary of the RFP results.

248	Vendors Notified
1	Santa Ana Vendor Notified
42	Vendors Downloaded the Bid Packet
14	Bids Received
1	Bid Received from a Santa Ana Vendor

The list of the firms and each respective ranking is as follows:

Firm	City	Rank
Mariposa Landscapes, Inc.	Irwindale, CA	1
Southern California Tree and Landscape Management, Inc.	Torrance, CA	2
New Generation Landscape Management, Inc.	San Bernardino, CA	3
Master Landscape & Maintenance, Inc.	Westminster, CA	4
Greentech Landscape Inc.	Whittier, CA	5
Greenfield Landscaping & Maintenance, Inc.	Hacienda Heights, CA	6

Staff recommends awarding an agreement to Mariposa Landscape, Inc. for Landscape Maintenance services (Exhibit 2). The firm's rates are reasonable and within industry standard and the proposal was determined to provide the best value for the City.

ENVIRONMENTAL IMPACT

There is no environmental impact associated with the action.

FISCAL IMPACT

The current fiscal year funding is available in the FY 2024-25 budget and future fiscal year funding will be included in the proposed budgets for City Council consideration.

Fiscal Year	Accounting Unit – Account #	Fund Description	Accounting Unit, Account Description	Amount
2024-25	06017640-62300	Water	Water Utility Water Production & Supply Contract Services - Professional	\$99,036
	08517138-62300	City Yard Operation	City Yard Operations Contract Services - Professional	\$40,116
2025-26	06017640-62300	Water	Water Utility Water Production & Supply Contract Services - Professional	\$99,036

Fiscal Year	Accounting Unit – Account #	Fund Description	Accounting Unit, Account Description	Amount
	08517138-62300	City Yard Operation	City Yard Operations Contract Services - Professional	\$40,116
2026-27	06017640-62300	Water	Water Utility Water Production & Supply Contract Services - Professional	\$99,036
	08517138-62300	City Yard Operation	City Yard Operations Contract Services - Professional	\$40,116
Renewal Option				
2027-28	06017640-62300	Water	Water Utility Water Production & Supply Contract Services - Professional	\$99,036
	08517138-62300	City Yard Operation	City Yard Operations Contract Services - Professional	\$40,116
2028-29	06017640-62300	Water	Water Utility Water Production & Supply Contract Services - Professional	\$99,036
	08517138-62300	City Yard Operation	City Yard Operations Contract Services - Professional	\$40,116
TOTAL				\$695,760

EXHIBIT(S)

1. RFP 24-018 Landscape Services for Water Facilities and Corporate Yard
2. Mariposa Landscape Inc. Agreement

Submitted By: Nabil Saba, P.E., Executive Director – Public Works Agency

Approved By: Alvaro Nuñez, City Manager