



City of Santa Ana
20 Civic Center Plaza, Santa Ana, CA 92701
Staff Report
May 20, 2025

TOPIC: Purchase of Bus Stop Furniture

AGENDA TITLE

Purchase Order to Tolar Manufacturing Company for Bus Shelters and Related Amenities (Specification No. 25-063) (General Fund)

RECOMMENDED ACTION

Authorize a Purchase Order to Tolar Manufacturing Company for bus shelters and related amenities, in a total amount not to exceed \$250,000.

GOVERNMENT CODE §84308 APPLIES: Yes

DISCUSSION

There are a total of 647 bus stops in the City. Of these, 33 are unimproved (no amenities), 475 are improved with a bench and trash bin, and 172 are fully improved with a bus shelter and related amenities that include a bench and trash bin. Staff identified a number of shelters with amenities that have reached the end of their useful life and with damages beyond repair and need to be replaced. Many benches have already been removed as they were found to be unsafe and unrepairable. With the City having the highest volume of ridership counts in the County of Orange, it is important that the bus stop furniture is replaced and maintained to accommodate the needs of the community.

The recommended purchase order (Exhibit 1) will procure new Santa Ana standard bus shelters and amenities to replace existing deteriorated ones, commonly known as the old green shelters. The new Santa Ana standard bus shelters have been in use since 2019 as a result of a grant funded project and feature a black finish, solar powered LED lights, and Santa Ana logos and lettering. Staff recommends replacement of 13 existing bus stop shelters and related benches and trash bins based on results from routine inspection and passenger boarding data (Exhibit 2).

Santa Ana City Ordinance No. NS-3041 authorizes the City to make non-bid purchases of services, supplies, materials, and equipment whenever there is only one reasonably available source (Exhibit 3). Tolar Manufacturing Company was the manufacturer and supplier of the bus shelter and amenities procured as part of the grant funded project in 2019. The grant funded project allowed the City to procure a more modern and durable

bus shelter furnishings that were more easily maintained, did not require power, and were aesthetically pleasing to both passengers and the community at large. In order to ensure the City retains a consistent, high quality public realm theme, it is important that future bus shelter furniture conform to the new established standard. Staff researched available procurement options and product offerings in the market and determined that the bus shelters and related amenities offered by Tolar Manufacturing Company are the only ones that meet the Public Works Agency specifications (Exhibit 4).

ENVIRONMENTAL IMPACT

There is no environmental impact associated with the action.

FISCAL IMPACT

Funds for this purchase are budgeted and available in the following General Fund account:

Fiscal Year	Accounting Unit- Account #	Fund Description	Accounting Unit, Account Description	Amount
FY 24-25	01117017-62300	General Fund	PWA-Service Enhancement, Contract Services - Professional	\$250,000

EXHIBIT(S)

1. Quote
2. Locations
3. Sole Source Letter
4. Specifications

Submitted By: Nabil Saba, P.E., Executive Director – Public Works Agency

Approved By: Alvaro Nuñez, City Manager