



**City of Santa Ana**  
**20 Civic Center Plaza, Santa Ana, CA 92701**  
**Staff Report**  
**July 16, 2024**

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**TOPIC:** Delhi and Newhope Libraries Laptop Kiosks

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**AGENDA TITLE**

Amendments to an Agreement with Java Connections, LLC dba LaptopsAnytime for the Purchase and Installation of a New Laptop Dispenser Kiosk at the Future Delhi Library Branch, along with Hardware Support and Software Licensing for the Delhi Kiosk and Existing Newhope Library Kiosk (General Fund)

**RECOMMENDED ACTION**

Authorize the City Manager to execute two amendments to an agreement with Java Connections, LLC, dba LaptopsAnytime for the purchase and installation of a laptop dispenser kiosk at the future Delhi Branch Library, hardware support, and software licensing through September 30, 2026 for the Delhi and Newhope kiosks, increasing compensation by \$48,924.39, for a total not-to-exceed amount of \$76,548.25 (Agreement No. A-2024-XXX and A-2024-XXX)

**GOVERNMENT CODE §84308 APPLIES:** Yes

**DISCUSSION**

On December 1, 2020, the City Council approved the purchase of two six-bay laptop dispenser kiosks for the Main Library and Newhope Branch Library. On May 30, 2023, the City Council approved an agreement to upgrade the existing six-bay kiosk at the Main Library to a 12-bay kiosk due to public demand.

The Library now needs to amend the agreement to purchase a 12-bay laptop dispenser kiosk for the new Delhi Branch Library, which is expected to be complete in early 2025. Additionally, the amendment will include kiosk hardware support and software licensing for the Delhi kiosk and the existing Newhope Library kiosk through September 30, 2026.

Having laptops available will provide Santa Ana youth and their families more opportunities to access the Internet on an electronic device inside the Library. With the self-service kiosks, library patrons are able to borrow laptops for in-house use to work on homework assignments, access the Library's electronic resources, conduct research over the Internet, or use other software such as Microsoft Office.

Upon checkout, the kiosks are able to authenticate patrons' library accounts through the Library's integrated library system (ILS) as well as take a photo of the patron using a built-in webcam for security purposes. Once a patron returns the laptop to the kiosk, the system automatically checks in the device, wipes any modifications or information saved by the patron using a software called Deep Freeze, and charges the device so it can be ready for the next checkout.

**ENVIRONMENTAL IMPACT**

There is no environmental impact associated with this action.

**FISCAL IMPACT**

Funds are available in the current Fiscal Year 2024-2025 as shown below. Any remaining balances not expended at the end of the fiscal year will be presented to City Council for approval of carryovers to FY 2025-26.

<b>Fiscal Year</b>	<b>Accounting Unit-Account #</b>	<b>Fund Description</b>	<b>Accounting Unit - Account Description</b>	<b>Amount</b>
FY 2024-2025	01111110-63001	General Fund	Library Admin – Misc. Operating Expenses	\$48,924.39

**EXHIBIT(S)**

1. First Amendment to Kiosk Support Agreement
2. First Amendment to End-User License Agreement

Submitted By: Brian Sternberg, Executive Director of Library Services

Approved By: Alvaro Nuñez, Acting City Manager