



**City of Santa Ana**  
**20 Civic Center Plaza, Santa Ana, CA 92701**  
**Staff Report**  
**February 20, 2024**

---

**TOPIC:** Building Forward Library Facilities Improvement Program Grant for the Newhope Library

---

**AGENDA TITLE**

Appropriations Adjustment Recognizing Grant Revenue in the Amount of \$1,086,754 for the California State Library Building Forward Library Facilities Improvement Program for the Newhope Library Renovation Project and Use of Previously Appropriated Funds in the Amount of \$271,688 for the Local Match Requirement

**RECOMMENDED ACTION**

1. Approve an appropriation adjustment to recognize \$1,086,754 in grant revenue from the California State Library and appropriate \$1,086,754 into the appropriate expenditure accounts to implement the program. (*Requires five affirmative votes*)
2. Approve the use of previously appropriated Cannabis Public Benefit funds for the local match requirement in the amount of \$271,688.

**GOVERNMENT CODE §84308 APPLIES** No

**DISCUSSION**

On November 7, 2023, the City Council approved Resolution No. 2023-074, authorizing the submission of the Building Forward Library Infrastructure Grant application for the Newhope Library Renovation Project, acceptance and execution of grant funds if awarded, and designating the Library Services Director as the authorized representative to execute the funding agreement and all related requests.

On January 2, 2024, the Library was notified that it was awarded a \$1,086,754 grant for infrastructure improvements at the Newhope Library that include HVAC, electrical, and plumbing upgrades; fire protection system improvements; repair and replacement of interior and storefront doors; and grant administration costs. The grant scope will be incorporated into the larger Newhope Library Renovation Project, which includes retrofitting the branch with vibrant reading areas, expanded study spaces, reimagined

outdoor patio, state-of-the-art technology, community gathering spots, and a new Innovation Center equipped to provide STEM learning opportunities for the entire family.

While the grant requires a dollar-for-dollar match, the City’s Local Income Per Capita (LIPC) made it eligible for a 75% reduction in the local match requirement. The City will only be required to provide a match of \$271,688, which is within the current approved project budget and funded with Cannabis Public Benefit Fund funding.

Per the request of the California State Library, the Library Services Director, as the designated authorized representative, executed the Grant Agreement via the online signature platform, DocuSign. The agreement is included with the Staff Report for reference.

All grant funds must be fully expended by June 30, 2027.

**FISCAL IMPACT**

An appropriation adjustment to recognize \$1,086,754 in the State Grant – Direct Revenue account (15211002-52025) and Reserve Appropriation Account (15211002-59011), and appropriate funds to the respective expenditure accounts is shown below. The necessary appropriations for the local match requirement, which were previously approved by City Council with the FY 2023-24 carryovers, are also included below. Any remaining balances not expended at the end of the fiscal year will be presented to the City Council for approval of carryovers to FY 2024-25.

<b>Fiscal Year</b>	<b>Accounting Unit – Account Number</b>	<b>Fund Description</b>	<b>Accounting Unit, Account Description</b>	<b>Amount</b>
FY 23-24	15211154-61000	Public Library Grant Fund	Building Forward Grant – Salaries Regular	\$8,097.00
FY 23-24	15211154-61100	Public Library Grant Fund	Building Forward Grant – Retirement Employer Normal	\$337.00
FY 23-24	15211154-61120	Public Library Grant Fund	Building Forward Grant – Medicare Insurance	\$109.00
FY 23-24	15211154-61130	Public Library Grant Fund	Building Forward Grant – Health Insurance	\$1,399.00
FY 23-24	15211154-61170	Public Library Grant Fund	Building Forward Grant – Retiree Health Benefits	\$112.00
FY 23-24	15211154-65100	Public Library Grant Fund	Building Forward Grant – Insurance Charges	\$526.00
FY 23-24	15211154-65105	Public Library Grant Fund	Building Forward Grant – Benefits Overhead	\$75.00
FY 23-24	15211154-66200	Public Library Grant Fund	Building Forward Library Grant – Buildings & Building Improvements	\$532,722.00

Building Forward Library Facilities Improvement Program Grant for the Newhope Library  
February 20, 2024  
Page 3

FY 23-24	15211154-69011	Public Library Grant Fund	Building Forward Library Grant – Reserve Appropriations	\$543,377.00
FY 23-24	01211020-66200	Cannabis Public Benefit Fund	Library Youth Services – Buildings & Building Improvements	\$271,688
			<b>TOTAL</b>	<b>\$1,358,442</b>

**EXHIBIT(S)**

1. Grant Agreement (for reference only)

Submitted By: Brian Sternberg, Executive Director of Library Services

Approved By: Tom Hatch, Interim City Manager