



City of Santa Ana
20 Civic Center Plaza, Santa Ana, CA 92701
Staff Report
July 16, 2024

TOPIC: Moving Services for Main and Newhope Libraries

AGENDA TITLE

Amendment to Agreement with Inland Moving & Storage Co., Inc. dba Burgess Moving & Storage for the Main Library and Newhope Library Projects (General Fund)

RECOMMENDED ACTION

Authorize the City Manager to execute an amendment to an agreement with Inland Moving & Storage, Co., Inc. dba Burgess Moving & Storage for additional moving and storage services for Main and Newhope Libraries, increasing compensation by \$121,389, for a total amount not to exceed \$345,313, and extending the term to December 31, 2026, with a provision for a one-year extension (Agreement No. A-2024-XXX)

GOVERNMENT CODE §84308 APPLIES: Yes

DISCUSSION

On July 18, 2023, the City Council approved an agreement with Inland Moving & Storage Co., Inc. dba Burgess Moving & Storage ("Burgess") for moving and storage services for the Main Library and Newhope Library capital projects. Burgess will manage the moves both out and back into the libraries, including relocating Library collections, select furniture, and providing temporary off-site storage and all packing materials.

The Library requested additional services from Burgess to disassemble and dispose of antiquated book shelving, and surplus outdated furniture still in usable condition, but slated to be replaced with the project. Disposal and surplus work will need to be performed prior to construction commencing. Allowing Burgess to perform this work while they are already on-site for moving services will increase efficiency and provide cost savings since the general contractor will not have to perform as many tasks related to the demolition and removal of broken and unusable shelving and furniture. In conjunction with Purchasing, the Library provided an opportunity for the public to purchase surplus furniture items in usable condition via GovDeals.com.

Also, additional funds are needed for storage services for the Main Library. Since

approval of Burgess' agreement, the construction schedule has been revised to reflect more accurate timeframes, which required the storage duration be extended.

Construction of the Main Library Transformation Project is anticipated to be completed in spring 2026.

ENVIRONMENTAL IMPACT

There is no environmental impact associated with this action.

FISCAL IMPACT

Funds are budgeted and currently available in the following accounts for the specified year. A proposed carryover of unspent funds to future fiscal years will be presented to the City Council for approval.

Fiscal Year	Accounting Unit-Account #	Fund Description	Accounting Unit, Account Description	Amount
2023-2024	01111017-66200	General Fund	Library Service Enhancement, Buildings & Building Improvements	\$111,129
2023-2024	01211020-66200	Cannabis Public Benefit Fund	Library Youth Services, Buildings & Building Improvements	\$10,260
			TOTAL	\$121,389

EXHIBIT(S)

1. Amendment

Submitted By: Brian Sternberg, Executive Director of Library Services

Approved By: Alvaro Nuñez, Acting City Manager