



Public Works Agency
<https://www.santa-ana.org/>
Item # 20

City of Santa Ana
20 Civic Center Plaza, Santa Ana, CA 92701
Staff Report
January 19, 2021

TOPIC: Award Contract for WDR Compliance Services

AGENDA TITLE:

Approve an agreement with EEC Environmental in an amount not to exceed \$1,800,000 for waste discharge requirement compliance services for up to a five-year term (Non-General Fund)

RECOMMENDED ACTION

Authorize the City Manager to execute an agreement with EEC Environmental to provide Waste Discharge Requirement compliance services for a three-year term beginning January 19, 2021, and expiring January 18, 2024, with a provision for a one, two-year extension exercisable by the City Manager and City Attorney, in an annual amount not to exceed \$360,000, for a total agreement amount not to exceed \$1,800,000, subject to non-substantive changes approved by the City Manager and City Attorney.

DISCUSSION

The Public Works Agency Water Resources Division remains committed to providing a high-quality sewer collection and conveyance system that is in compliance with the Waste Discharge Requirements (WDR) adopted by the State Water Resources Control Board. As evidence of this, the Water Resources Division was recently awarded the Santa Ana River Basin Section of the California Water Environment Association's 2019 Medium Size Collection System of the Year.

To maintain this level of service delivery, consultant services are needed to assist staff with key WDR mandated programs including SSMP auditing, maintenance optimization, sewer system investigations, FOG control program implementation, along with providing expertise and support in a wide range of compliance programs such as potable water monitoring and National Pollutant Discharge Elimination Systems requirements.

As such, on July 8, 2020, the City issued a Request for Proposal (RFP) for WDR compliance services via the City's online bid management and publication system, PlanetBids. A total of 734 vendors received an RFP notification and 26 vendors downloaded the RFP package. The City received one proposal, which was evaluated by

a selection committee for content and responsiveness to the RFP. The proposal from EEC Environmental was comprehensive and met all the requirements of the RFP, receiving a score of 95 from the selection committee. Staff recommends awarding a contract to EEC Environmental for WDR compliance services. EEC Environmental has a proven track record with the City and other local municipalities to provide technical expertise as needed by staff.

FISCAL IMPACT

Funds are budgeted and available for expenditure in the current Fiscal Year 2020-21, and will be included in proposed budgets for expenditure in future fiscal years as follows:

Fiscal Year	Accounting Unit - Account No.	Fund Description	Accounting Unit - Account No. Description	Amount
AGREEMENT (3-YEAR TERM)				
FY 2020-21 (Jan. – June 2021)	05617640-62300	Sewer Fund	Sanitary Sewer Service, Contract Services- Professional	\$180,000
FY 2020-21 (Jan. – June 2021)	06017640-62300	Water Fund	Water Utility Water Production & Supply, Contract Services – Professional	\$90,000
FY 2021-22	05617640-62300	Sewer Fund	Sanitary Sewer Service, Contract Services- Professional	\$240,000
FY 2021-22	06017640-62300	Water Fund	Water Utility Water Production & Supply, Contract Services – Professional	\$120,000
FY 2022-23	05617640-62300	Sewer Fund	Sanitary Sewer Service, Contract Services- Professional	\$240,000
FY 2022-23	06017640-62300	Water Fund	Water Utility Water Production & Supply, Contract Services – Professional	\$120,000
EXTENSION OPTION (2-YEAR TERM)				
FY 2023-24	05617640-62300	Sewer Fund	Sanitary Sewer Service, Contract Services- Professional	\$240,000
FY 2023-24	06017640-62300	Water Fund	Water Utility Water Production & Supply,	\$120,000

Fiscal Year	Accounting Unit - Account No.	Fund Description	Accounting Unit - Account No. Description	Amount
			Contract Services – Professional	
FY 2024-25	05617640-62300	Sewer Fund	Sanitary Sewer Service, Contract Services-Professional	\$240,000
FY 2024-25	06017640-62300	Water Fund	Water Utility Water Production & Supply, Contract Services – Professional	\$120,000
FY 2025-26 (Jul 2025 – Jan 2026)	05617640-62300	Sewer Fund	Sanitary Sewer Service, Contract Services-Professional	\$60,000
FY 2025-26 (Jul 2025 – Jan 2026)	06017640-62300	Water Fund	Water Utility Water Production & Supply, Contract Services – Professional	\$30,000
Total				\$1,800,000

EXHIBIT(S)

1. Agreement with EEC Environmental

Submitted By:

Nabil Saba, Executive Dir Public Works

Approved By: Kristine Ridge, City Manager