



City of Santa Ana
20 Civic Center Plaza, Santa Ana, CA 92701
Staff Report
January 19, 2021

TOPIC: Approve First Amendment to Agreement with All City Management Services

AGENDA TITLE:

Approve the first amendment to the agreement with All City Management Inc. for the adult crossing guard program to extend the term for four months to June 30, 2021 (General Fund)

RECOMMENDED ACTION

Authorize the City Manager to execute the first amendment to the agreement with All City Management Inc. to extend the term four months from February 28, 2021 to June 30, 2021 at no additional cost, subject to non-substantive changes approved by the City Manager and City Attorney.

DISCUSSION

On March 6, 2018, the City Council approved a three-year agreement with All City Management Inc. for Adult Crossing Guard Services, effective March 1, 2018 to February 28, 2021. This program was initially administered by the Santa Ana Police Department, with technical and engineering assistance provided by the Public Works Agency. During the preparation and approval of the FY 2020-21 budget, the City Council approved the transfer for the oversight of this program to the Public Works Agency.

The agreement expires on March 1, 2021 and staff recommends extending the contract term for four months to June 30, 2021 in order for the agreement to coincide with the end of the Santa Ana Unified School District's school year and to provide staff with sufficient time to advertise a Request for Proposals for a new three-year agreement (Exhibit 1). Due to the COVID-19 pandemic, the costs of the program's third year are significantly less than anticipated, as such, a time extension will not impact the current budget, and any program savings will be retained in the General Fund.

FISCAL IMPACT

There is no fiscal impact associated with the action of extending the term of the contract by four months. The program costs with the term extension through June 30, 2021 will remain the same at the anticipated not to exceed amount of \$650,000. This is based on

the highest cost scenario where schools resume normal in-classroom attendance starting January 2021.

The tables below summarize the funds budgeted and anticipated costs:

Budgeted Funds

Fiscal Year	Accounting Unit- Account #	Fund Description	Accounting Unit, Account Description	Amount
2020-21	01117644 62300	General Fund	Crossing Guard Program, Contract Services- Professional	\$745,980

Anticipated Expenditures

Fiscal Year	Service	Amount
2020-21	Crossing Guard Services All City Management Services	\$650,000

EXHIBIT(S)

1. First Amendment to the Agreement with All City Management Inc.

Submitted By:
Nabil Saba, Executive Dir Public Works

Approved By: Kristine Ridge, City Manager