

CURIEL, ANAPATRICIA

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OBJECTIVE

Entrepreneurial minded university student with exceptional social and presentational skills focused on the at-risk youth population.

EDUCATION

Bachelor's Degree - International Business & Marketing In Progress
California State Polytechnic University-Pomona

- Related course work: business management, business ethics, business law, marketing

Associate's Degree - Liberal Arts June 2018
Santa Ana Community College

- Related course work: English, Psychology

SKILLS & ABILITIES

- Bilingual- English/Spanish
- Customer experience - virtual and in person presentations
- Written and verbal communication
- Microsoft Applications: Words, PowerPoint, Excel, Access
- Case management

EXPERIENCE

Employment Development Department- Youth Program Specialist July 2020 - Present
Santa Ana, CA

- Create career planning and coaching for participants from ages 15-25 who have lost focus in school
- Develop workshops that serve youth in job readiness, resume building, and mock interviews
- Offer job opportunities to youth demographic by working with business services team
- Deliver information about program through direct outreach in schools, community centers, and employers
- Provide customer service in the front desk to clients who asked questions about EDD services

Queen's Flower- Sales Representative 2016 - July 2020
Santa Ana, CA

- Receive calls from clients and receive guests
- Sell flower arrangements to clients in person and online
- Manage social media accounts and websites
- Analyze monthly financial reports