

# Workforce Development Board Regular Meeting Minutes

September 15, 2022

## VIRTUAL MEETING

### CALL TO ORDER

Chairperson Campos

### ATTENDANCE

Board members present:

Alegre, Araujo (*arrived at 8:25 am*), Beasley, Campos, Fernandez, Haley, Knitter, Korthuis, Lopez, Loubet, Perez, Rivera, Ruiz, Tucker, Varnum

Board members absent:

Elliott

Staff members present:

Marc Morley, Economic Development Manager

Deborah Sanchez, Economic Dev Specialist III

Carlos De La Riva, Economic Dev Specialist III

Sandy Barba, Workforce Specialist IV

Bianca Zurita, Recording Secretary

### PUBLIC COMMENTS – None

### CONSENT CALENDAR ITEMS

1. Special meeting minutes of May 25, 2022

**Recommended Action: Approve minutes.**

2. Excused absences

**Recommended Action: Excuse absent board member(s).**

3. Employment Development Department – Labor Market Information

**Recommended Action: Receive and file.**

**Moved by Board Member Beasley, seconded by Board Member Lopez to Approve.**

**YES:** 13 – Ignacio Alegre, Brent Beasley, Jack Haley, Marjorie Knitter, Patrick Korthuis, Maria Rosa Lopez, Enrique Perez, Robert Ruiz, Robert Tucker, Johanna Rivera, Daisy Campos, Pierre Loubet, Dennis Varnum

**NO:** 0 – **ABSTAIN:** 0 – **ABSENT:** 2 – Gail Araujo, David Elliott

**Status: 13 – 0 – 0 – 2 – Pass**

**\*\*\*END OF CONSENT CALENDAR\*\*\***

### **BUSINESS CALENDAR**

4. Recommend release of a Request for Proposals for procurement of youth services for Program Years 2024 thru 2027

**Recommended Action: Recommend the Workforce Development Board release the Request for Proposals to procure Youth Service Providers for Program Years 2024 thru 2027.**

**Moved by Board Member Beasley, seconded by Board Member Tucker to Approve.**

**YES:** 13 – Ignacio Alegre, Brent Beasley, Jack Haley, Marjorie Knitter, Patrick Korthuis, Maria Rosa Lopez, Enrique Perez, Robert Ruiz, Robert Tucker, Johanna Rivera, Daisy Campos, Pierre Loubet, Dennis Varnum

**NO:** 0 – **ABSTAIN:** 0 – **ABSENT:** 2 – Gail Araujo, David Elliott

**Status: 13 – 0 – 0 – 2 – Pass**

**Minutes:** *Bob Tucker thanked staff and everyone involved in the process.*

**\*\*\*END OF BUSINESS CALENDAR\*\*\***

### **WORK STUDY SESSION**

5. Regional Workforce Coordination – Annette Whittle, Regional Organizer  
**Minutes:** *Annette Kelly-Wittle provided information*

**\*\*\*END OF WORK STUDY SESSION\*\*\***

### **COMMITTEE REPORTS**

6. Youth Council  
**Minutes:** *Bob Tucker – thanked staff and committee members for all the work during the RFP process.*

### **COMMENTS**

7. Staff member comments  
**Minutes:**
- *Deborah Sanchez – Introduced Magdalena Fernandez, the newest Board Member. The Board is in need of 5 additional members from the private sector. Lease negotiations for*

*the WORK Center has begun as the current lease is set to expire June 30, 2023. The City is working with a broker and hope to have something to report to the board and partners in the coming months.*

- *Sandy Barba – excited to launch “Californians For All Program”, a Youth Work Experience Program aiming for 200 youth. Received approximately \$4.4 million to provide work experience to youth 16 to 30 year olds. Applications are available on the City’s website or at the WORKCenter. In addition, staff is working with Parks and Recreation, Public Works and Library to prepare Youth to work in government jobs.*
- *Carlos De La Riva – foot traffic at the WORK Center has increase since the Pandemic to an average of 700 to 800 visitors a month compared to approximately 2,000 prior to COVID-19. Directed staff to increase community outreach by offering services to non-profits, workshops, employment recruitments on-site, and recently coordinated with the OC Jail to provide workshops to inmates who will be release within 30 to 60 days. WORK Center is reasearching locally available apprentice programs – participants can earn money while working and earning certifications.*

8. Board member comments

**Minutes:** *Dennis Varnum – attended the WDB conference in Monterey. EDD implementing new telework policy.*

**ADJOURNMENT**

The next regular meeting of the Workforce Development Board is scheduled for November 17, 2022 at 8:00 AM.