



# REQUEST FOR HOUSING AUTHORITY ACTION

MEETING DATE:

DECEMBER 1, 2020

TITLE:

RECEIVE AND FILE QUARTERLY  
REPORT FOR HOUSING CHOICE  
VOUCHER PROGRAM JULY 2020  
TO SEPTEMBER 2020

EXECUTIVE DIRECTOR

RECORDING SECRETARY USE ONLY:

APPROVED

☐ As Recommended  
☐ As Amended

CONTINUED TO \_\_\_\_\_

## RECOMMENDED ACTION

Receive and file the Quarterly Report for the Housing Choice Voucher Program for the period of July 2020 to September 2020.

## DISCUSSION

The July 2020 to September 2020 Quarterly Report for the Housing Choice Voucher (HCV) Program provides statistics for the day-to-day activities of the Santa Ana Housing Authority. The report is divided into three sections: Applicants, Participants, and Production.

### **Applicants**

The Santa Ana Housing Authority accepted applications from July 1, 2015 through July 30, 2015 and received a total of 16,375 applications. A random lottery procedure was applied and the Santa Ana Housing Authority accepted 5,000 of the 16,375 applications to establish a 2015 HCV Waiting List. Charts 1 and 2 depict the characteristics of those applicants currently on the Waiting List. As of September 2020 there are 2,775 applicants on the 2015 HCV Waiting List.

Chart 1 illustrates the percentage of applicants on the 2015 HCV Waiting List who live or work in Santa Ana. These applicants are given a preference on the Waiting List together with U.S. Military Veterans.

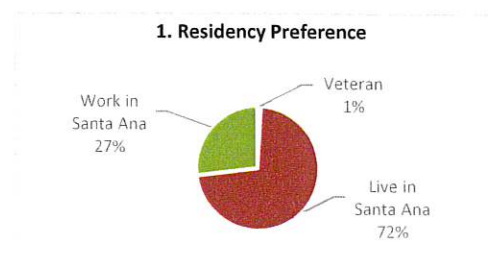
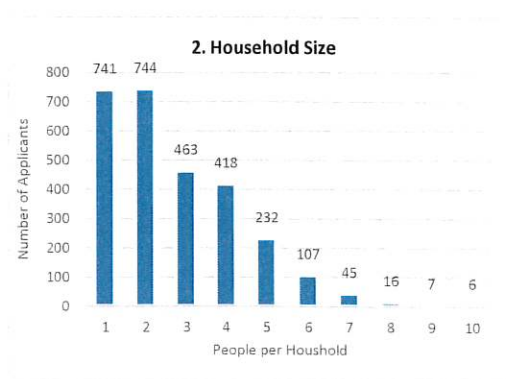


Chart 2 illustrates the number of applicants by total household size. The majority of applicants on the Waiting List consist of only one or two household members.

Over half of all applicants (1,485 of the 2,775 applicants or 54%) have one or two member households and would qualify for a one-bedroom voucher. The Santa Ana Housing Authority's occupancy standard is one bedroom for every two family members.



### Participants

At the end of the reporting period, there were 2,676 households receiving rental assistance from the Housing Authority.

Chart 3 illustrates participating families, sorted by number of family members. Over three-fourths (83%) of families receiving assistance have three or fewer members.

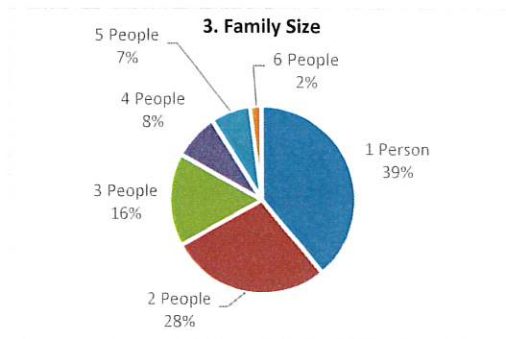


Chart 4 illustrates the family type for program participants. Over half (67%) of participating households have elderly and/or disabled members. ["Other" consists of households that are non-elderly, non-disabled, with no minor children.]

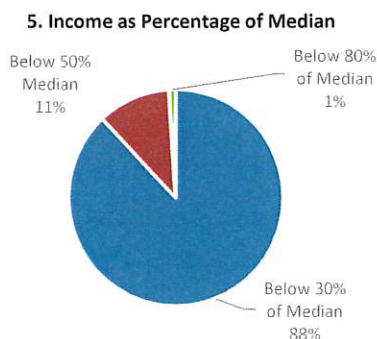
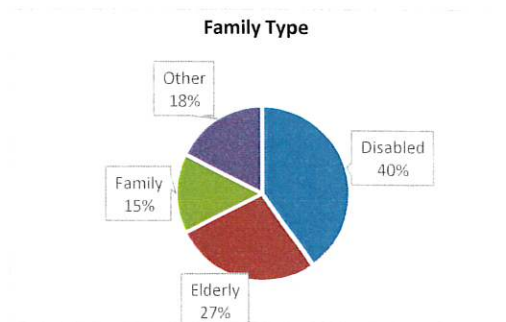


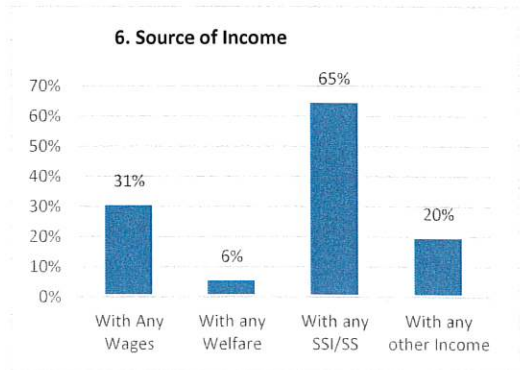
Chart 5 depicts participants by percentage of Orange County median income. As of September 2020, the County's median income is \$102,450 per year for a family of four.

Approximately 88% of families on the program earn less than 30% of the median income, which is \$38,450 per year for a family of four.



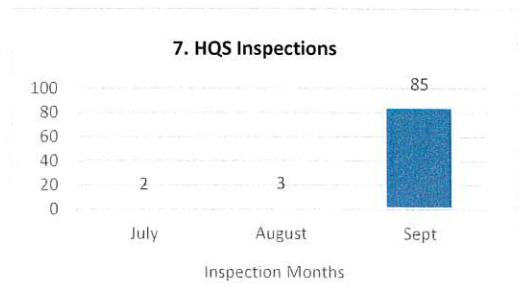
Participants' incomes come from a variety of sources, as illustrated in Chart 6. A total of 31% of participating families have income from employment.

Participating families pay a portion of their monthly rent based upon their income and the payment standard for their unit. The Housing Authority pays the difference between the tenant's portion and the contract rent. This payment is the Housing Assistance Payment (HAP). The average HAP for July to September was \$1,266.



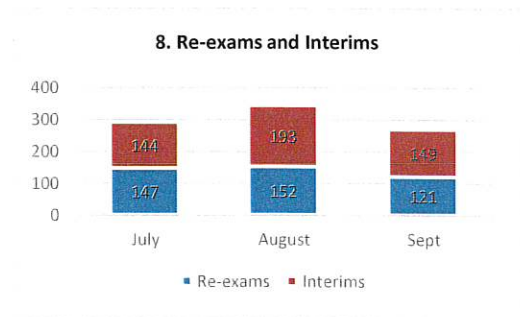
## Production

**HQS Inspections:** At least once every two years, the Housing Authority must inspect each assisted-unit to ensure it meets HUD's Housing Quality Standards (HQS) in compliance with the federal regulations. From July to September a total of 90 inspections and re-inspections of our assisted-units were performed of which 45 inspections failed. Chart 7 illustrates the number of inspections performed on a monthly basis during the reporting period.



## Recertifications / Interims:

Each year, the Housing Authority must re-certify every assisted-family to verify the family is still eligible for assistance. In addition, when a participant's income changes, an interim examination must be performed. During the reporting period, a total of 906 recertifications and interims were conducted. Chart 8 illustrates the number of recertifications and interims performed.



## Other Change of Unit:

These actions are completed when a family moves to a different rental unit. Thirty-four change of unit actions were processed during the reporting period.

## New Admissions:

This action is completed when a family is admitted to the HCV Program. Forty new admissions were processed during the reporting period.

## End of Participation:

This action is completed when the family is no longer interested in participating in the program, the family becomes deceased, the family is no longer eligible for the program, or the family is

terminated from the program due to program violations. Ten end of participations were processed during the reported period.

**Expired Vouchers:**

This action is completed when an applicant is unable to locate a unit within the timeframe of the voucher and all extensions have been exhausted or no extension is requested. There were five expired vouchers processed during the reporting period.

**FISCAL IMPACT**

There is no fiscal impact associated with this action.

Submitted By:        Judson Brown, Housing Division Manager