

# REQUEST FOR COUNCIL ACTION



**CITY COUNCIL MEETING DATE:**

**NOVEMBER 17, 2020**

**TITLE:**

**AWARD PURCHASE ORDER IN AN  
AMOUNT NOT TO EXCEED \$181,634  
TO NATIONAL AUTO FLEET GROUP FOR  
ONE FORD SUPER DUTY F550 PRESSURE  
WASHER VACUUM TRUCK  
(SPECIFICATION NO. 20-127)  
(NON-GENERAL FUND)**

**/s/ Kristine Ridge**

**CITY MANAGER**

**CLERK OF COUNCIL USE ONLY:**

**APPROVED**

- ☐ As Recommended
- ☐ As Amended
- ☐ Ordinance on 1<sup>st</sup> Reading
- ☐ Ordinance on 2<sup>nd</sup> Reading
- ☐ Implementing Resolution
- ☐ Set Public Hearing For \_\_\_\_\_

**CONTINUED TO** \_\_\_\_\_

**FILE NUMBER** \_\_\_\_\_

## **RECOMMENDED ACTION**

Authorize a one-time purchase and payment of purchase order to National Auto Fleet Group for the purchase of one Ford Super Duty F550 Pressure Washer System Vacuum truck, in the amount of \$171,634 plus a contingency of \$10,000, for a total amount not to exceed \$181,634, subject to non-substantive changes approved by the City Manager and City Attorney.

## **DISCUSSION**

The City provides potable water to approximately 45,000 customers, which includes all of the City's residents, businesses, and institutions. Each of these customers' water use is measured by a meter, typically housed in a box or vault which is inspected and sometimes replaced when the meter is not operating correctly or when manual reads are not able to take place.

The Public Works Agency, Water Resources Division oversees and maintains the daily operations of the water system. Utilizing a pressure washer vacuum truck will assist Water Resources Division staff in removing debris from meter boxes and vaults when inspecting, repairing, or replacing water meters. The ability to perform this work in tight spaces that would typically not be safe or efficient to carry out with manual tools will help staff avoid injuries and will expedite service calls. The vehicle's debris storage capacity will reduce the amount of time spent transporting and disposing of debris. In addition, this vehicle will complement the work being performed as part of the Automated Metering Infrastructure project that is currently underway by allowing City staff to prepare meter box and vault locations for the conversion to smart meters, and will facilitate project schedule adherence.

Santa Ana Ordinance No. NS-2312 authorizes the City to utilize purchase contracts from any public agency employing a competitive bid process for purchases. Sourcewell, formerly National Joint Powers Alliance, awarded a contract to National Auto Fleet Group (Contract No. 120716-NAF) for procurement of Cars, Trucks, Vans, SUVs, & Other Vehicles as a result of open competitive bidding on behalf of its members, which includes government agencies. Staff recommends utilizing

Sourcewell's agreement to authorize a one-time purchase and payment of purchase order to National Auto Fleet Group for the purchase of one Ford Super Duty F550 Pressure Washer System Vacuum truck, which is in line with the City's existing Purchasing Guidelines.

**FISCAL IMPACT**

Funds in the amount of \$181,634 are budgeted and available in the Water Meter Services account (No. 06017646-66400). Funds will be expended as follows:

<b>Fiscal Year</b>	<b>Accounting Unit-Account #</b>	<b>Fund Description</b>	<b>Accounting Unit, Account Description</b>	<b>Amount</b>
2020-21	06017646-66400	Water Enterprise	Water Meter Services, Machinery & Equipment	\$181,634

Fiscal Impact Verified By: Kathryn Downs, CPA, Executive Director – Finance and Management Services Agency

Submitted By: Nabil Saba, P.E., Executive Director – Public Works Agency