

REQUEST FOR COUNCIL ACTION



CITY COUNCIL MEETING DATE:

NOVEMBER 17, 2020

TITLE:

**AWARD PURCHASE ORDER IN AN
AMOUNT NOT TO EXCEED \$157,972 TO
FAIRWAY FORD SALES INC. FOR FIVE
FORD SUPER DUTY F250 HD TRUCKS
(SPECIFICATION NO. 20-114)
(NON-GENERAL FUND)**

CLERK OF COUNCIL USE ONLY:

APPROVED

- ☐ As Recommended
- ☐ As Amended
- ☐ Ordinance on 1st Reading
- ☐ Ordinance on 2nd Reading
- ☐ Implementing Resolution
- ☐ Set Public Hearing For _____

CONTINUED TO _____

FILE NUMBER _____

/s/ Kristine Ridge

CITY MANAGER

RECOMMENDED ACTION

Authorize a one-time purchase and payment of purchase order to Fairway Ford Sales Inc., for five Ford Super Duty F250 HD trucks in the amount of \$152,972, plus a contingency of \$5,000 for a total amount not to exceed \$157,972, subject to non-substantive changes approved by the City Manager and City Attorney.

DISCUSSION

The Public Works Agency's Maintenance Services Division is in need of five new full-size trucks to replace the existing aging fleet of work trucks. The vehicles are utilized daily to conduct field inspections, and move heavy equipment, tree trunks, debris, and rubbish. The vehicles have also been crucial in responding to homeless related request for services in locations with challenging terrain, including the Santiago Creek and railroads. In addition, the vehicles are vital when deployed as part of the City's emergency response to storms, wind events, flooding and after hour's emergency service calls.

The existing vehicles are 2008 models or older and have reached the end of their useful lifecycle. Due to their heavy use and age, the trucks are unreliable, often break down, and require costly repairs. Furthermore, the vehicles exceed the recommended Equipment Lifecycle Guidelines, earning a "terrible" rating based on industry standards from the Municipal Equipment Maintenance Association, the National Association of Fleet Administrators, and the American Public Works Association.

A Notice Inviting Bids was advertised on August 28, 2020, on the City's online bid management and publication system. A summary of the bid invitation and bids received is as follows:

438 Vendors were notified
20 Santa Ana vendors were notified
11 Vendors downloaded the bid packet
4 Bids received
1 Bid received from Santa Ana vendors

Four bids were received, opened on September 21, 2020, and evaluated. After evaluation, two of the four bids received were determined to be responsive (Exhibit 1). The bids deemed nonresponsive offered pricing on alternative vehicle models. The results of the responsive bids are as follows:

<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
Fairway Ford Sales, Inc.	Placentia, CA	\$30,594.38
Fritts Ford	Riverside, CA	\$30,607.53

Staff recommends authorizing a one-time purchase and payment of purchase order to Fairway Ford Sales Inc. as the firm's bid is responsive to the specifications and meets the City's requirements.

FISCAL IMPACT

Funds in the amount of \$157,972 are available for expenditure in FY 2020-21 as follows:

Fiscal Year	Accounting Unit-Account #	Fund Description	Accounting Unit, Account Description	Amount
2020-21	06817640-66400	Sanitation Fund	Public Works-Environment/Sanitation, Machinery & Equipment	\$157,972
Total:				\$157,972

Fiscal Impact Verified By: Kathryn Downs, CPA, Executive Director – Finance and Management Services Agency

Submitted By: Nabil Saba, P.E., Executive Director, Public Works Agency

Exhibit: 1. Abstract of bids

Bid Results for Ford Super Duty F250 HD Truck for Environmental Sanitation

Bid No. 20-114

Issued on: 08/28/2020

Bid Due on: 09/21/2020

EXHIBIT 1

Item	Description	Chevy Alternative		Chevy Alternative	
		Fairway Ford Sales Inc Placentia, CA	Fritts Ford Riverside, CA	Guaranty Chevrolet Motors Inc Santa Ana, CA	Penske Chevrolet Cerritos, CA
1	Ford Super Duty F250 HD Model Year 2021 or Newer	\$27,996.00	\$24,612.34	\$29,716.73	\$28,690.00
2	Tool Storage Box as specified	\$0.00	\$802.00	\$800.00	\$800.00
3	Lighting Modification as specified	\$0.00	\$2,585.00	\$3,290.00	\$2,550.00
4	Documentation Fee	\$0.00	\$0.00	\$85.00	\$30.00
5	9.25% Sales Tax	\$2,589.63	\$2,589.94	\$3,134.99	\$2,966.48
6	Subtotal	\$30,585.63	\$30,589.28	\$37,026.72	\$35,036.48
7	Destination and Delivery (Non Taxable)	\$0.00	\$0.00	\$0.00	\$50.00
8	California Tire Fee (Non Taxable)	\$8.75	\$8.75	\$8.75	\$8.75
9	Misc. Fees (Non Taxable)	\$0.00	\$9.50	\$30.00	\$0.00
10	Total Price per vehicle	\$30,594.38	\$30,607.53	\$37,065.47	\$35,095.23
11	1% Local Vendor Preference	N/A	N/A	\$370.65	N/A
12	Final Bid Amount as Determined by Basis of Award	\$30,594.38	\$30,607.53	\$36,694.81	\$35,095.23
Pricing valid thru:		4/30/2021	11/1/2020	12/3/2020	Complete 2021 MY

Recommended Award to:

Fairway Ford
1350 E. Yorba Linda Blvd.
Placentia, CA 92870
\$152,971.90