

REQUEST FOR COUNCIL ACTION



CITY COUNCIL MEETING DATE:

NOVEMBER 17, 2020

TITLE:

**APPROVE AN INCREASE IN THE
PURCHASE ORDER AMOUNT WITH
SELECT TRENCHLESS PIPELINES, INC.
FOR SANITARY SEWER LATERAL LINING
SERVICES IN THE AMOUNT OF \$200,000,
FOR A REVISED ANNUAL AMOUNT NOT
TO EXCEED \$250,000 FOR THE
REMAINING TERM OF THE AGREEMENT
(SPECIFICATION NO. 15-087)
(NON-GENERAL FUND)**

CLERK OF COUNCIL USE ONLY:

APPROVED

- ☐ As Recommended
- ☐ As Amended
- ☐ Ordinance on 1st Reading
- ☐ Ordinance on 2nd Reading
- ☐ Implementing Resolution
- ☐ Set Public Hearing For _____

/s/ Kristine Ridge

CITY MANAGER

CONTINUED TO _____

FILE NUMBER _____

RECOMMENDED ACTION

Authorize the City Manager to approve an increase to the blanket order contract with Select Trenchless Pipelines, Inc., for sanitary sewer lateral lining services by \$200,000, for a revised annual amount not to exceed \$250,000 for the remainder of the contract term.

DISCUSSION

The Public Works Agency, Water Resources Division has provided a sewer lateral rehabilitation program to residents and businesses since the early 2000s. The sewer lateral program allows the City to assist residents and businesses with repairing or replacing damaged sections of their sewer lateral that is located within the City public right-of-way.

On February 2, 2016, at the conclusion of a competitive bid process, the City Council approved a three-year purchase order contract with Select Trenchless Pipelines, Inc., with provisions for one two-year renewal option, to provide sanitary sewer lateral lining services. The original purchase order contract was awarded in an annual amount not to exceed \$50,000, and the final renewal option has been exercised. The contract with Select Trenchless Inc. allows for sewer lateral rehabilitation to be conducted by means of sewer lateral lining, a trenchless technology method which is cost effective, less disruptive to traffic, and extends the useful life of sewer laterals.

This contract service allows the Water Resources Division to have an additional option to rehabilitate sewer laterals with trenchless methods. The existing contract has been utilized for lateral lining services at various residential and commercial facilities over its term. In the last few months, the City has experienced an increase in the number of lateral services request calls, likely

as a result of the impacts of COVID-19 and residents staying at home to telecommute for work and school.

Staff recommends amending the existing purchase order contract with Select Trenchless Pipelines, Inc., to enable the Water Resources Division to meet the increased demand for lateral service repairs. To accomplish this, staff recommends increasing the total aggregate annual spending limit by \$200,000, resulting in a new aggregate annual spending limit of \$250,000 for the remaining term of the agreement.

FISCAL IMPACT

The current contract approved expenditures of \$50,000 for Fiscal Year 2020-21 as an annual amount. The requested amendment will increase the annual Water Resources expenditures amount for the contract by \$200,000 in FY 2020-21 for a total of \$250,000. Funds are budgeted and available for expenditure as shown in the table below.

Fiscal Year	Accounting Unit – Account #	Fund Description	Accounting Unit, Account Description	Amount
Requested Amendment				
2020-21 (November 2020- January 2021)	05617640-62300	Sewer	Sanitary Sewer Service, Contract Services-Professional	\$250,000
Total:				\$250,000

Fiscal Impact Verified By: Kathryn Downs, CPA, Executive Director – Finance and Management Services Agency

Submitted By: Nabil Saba, P.E., Executive Director – Public Works Agency