

REQUEST FOR COUNCIL ACTION



CITY COUNCIL MEETING DATE:

OCTOBER 20, 2020

TITLE:

**AWARD BLANKET PURCHASE ORDER
CONTRACTS FOR ELECTRICAL
CONTRACTOR SERVICES TO ES-
ELECTRIC, INTER-PACIFIC, INC., M.
BREY ELECTRIC, INC., AND WILLIAMS &
MAHER, INC. IN AN ANNUAL
AGGREGATE AMOUNT NOT TO EXCEED
\$205,000 FOR UP TO A FIVE-YEAR TERM
(SPECIFICATION NO. 20-117)
(GENERAL FUND AND NON-
GENERAL FUND)**

CLERK OF COUNCIL USE ONLY:

APPROVED

- ☐ As Recommended
- ☐ As Amended
- ☐ Ordinance on 1st Reading
- ☐ Ordinance on 2nd Reading
- ☐ Implementing Resolution
- ☐ Set Public Hearing For _____

/s/ Kristine Ridge

CITY MANAGER

CONTINUED TO _____

FILE NUMBER _____

RECOMMENDED ACTION

Award blanket purchase order contracts for citywide electrical contractor services to ES-Electric, Inter-Pacific, Inc., M. Brey Electric, Inc., and Williams & Maher, Inc. for a two-year period beginning October 1, 2020, and expiring September 30, 2022, with provisions for three one-year renewal options exercisable by the City Manager, in an annual aggregate amount of \$205,000, subject to non-substantive changes approved by the City Manager and City Attorney.

DISCUSSION

The City establishes an annual blanket order list consisting of vendors that provide services and materials that are required by agencies on a consistent basis. Electrical services are required at times by all City departments for general repairs, modifications and renovations.

An Invitation for Bids for electrical contractor services, was advertised on September 1, 2020, on the City's online bid and management publication system. A summary of the Invitation for Bids and bids received is as follows:

377	Vendors notified
8	Santa Ana vendors notified
45	Vendors downloaded the bid packet
14	Bids received
1	Bid received from a Santa Ana vendor

The bids were received and opened on September 22, 2020, and evaluated (Exhibit 1). Thirteen bids were determined to be responsive. The bids received from ES-Electric, Inter-Pacific, Inc., M. Brey Electric, Inc. and Williams & Maher, Inc. were the lowest responsive to specifications, meet

the City's requirements and comply with prevailing wage requirements. Awarding to four bidders allows for competitive quotes on individual jobs and scheduling flexibility.

Outreach Efforts

The Purchasing Division advertised this project on the City's online bid management and publication system, which directly notified eight Santa Ana vendors. One Santa Ana vendor submitted a bid packet for consideration and is included in this blanket purchase order contract award.

FISCAL IMPACT

Funding in the amount of \$410,000 for the initial two-year term (\$205,000 annually) will be budgeted and made available in the accounts as specified in the table below. Funds for the three subsequent one-year renewal periods, if exercised, will be budgeted in future fiscal years in the same accounts.

Fiscal Year	Accounting Unit-Account #	Fund Description	Accounting Unit, Account Description	Amount
FY 2020-21 (Oct.-June)	01113220 62300	General	Parks, Recreation and Community Services-Zoo, Contract Services-Professional	\$18,750
	01113250 62320	General	Parks, Recreation and Community Services-Park Facilities, Maintenance & Repair Buildings & Ground	\$18,750
	07413250 62320	Civic Center Maintenance	Civic Center-Regular Maintenance, Maintenance & Repair Buildings & Ground	\$7,500
	06017641 62300	Water	Water System Maintenance, Contract Services-Professional	\$11,250
	07317100 62300	Building Maintenance	Building Maintenance, Contract Services-Professional	\$75,000
	01114403 62300	General	Building and Facility, Contract Services-Professional	\$22,500
			Total	\$153,750
FY 2021-22 (July-June)	01113220 62300	General	Parks, Recreation and Community Services-Zoo, Contract Services-Professional	\$25,000
	01113250 62320	General	Parks, Recreation and Community Services-Park Facilities, Maintenance & Repair Buildings & Ground	\$25,000
	07413250 62320	Civic Center Maintenance	Civic Center-Regular Maintenance, Maintenance & Repair Buildings & Ground	\$10,000
	06017641 62300	Water	Water System Maintenance, Contract Services-Professional	\$15,000
	07317100 62300	Building Maintenance	Building Maintenance, Contract Services-Professional	\$100,000

Contracts Award for Contractor Electrical Services
October 20, 2020
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Fiscal Year	Accounting Unit-Account #	Fund Description	Accounting Unit, Account Description	Amount
	01114403 62300	General	Building and Facility, Contract Services-Professional	30,000
			Total	\$205,000
FY 2022-23 (July-Sept.)	01113220 62300	General	Parks, Recreation and Community Services-Zoo, Contract Services-Professional	\$6,250
	01113250 62320	General	Parks, Recreation and Community Services-Park Facilities, Maintenance & Repair Buildings & Ground	\$6,250
	07413250 62320	Civic Center Maintenance	Civic Center-Regular Maintenance, Maintenance & Repair Buildings & Ground	\$2,500
	06017641 62300	Water	Water System Maintenance, Contract Services-Professional	\$3,750
	07317100 62300	Building Maintenance	Building Maintenance, Contract Services-Professional	\$25,000
	01114403 62300	General	Building and Facility, Contract Services-Professional	\$7,500
			Total	\$51,250
			Grand-Total 2-Year Term	\$410,000

Fiscal Impact Verified By: Kathryn Downs, CPA, Executive Director – Finance and Management Services Agency

Submitted By: Nabil Saba, P.E., Executive Director, Public Works Agency

Exhibit: 1. Bid Abstract

ABSTRACT OF BIDS
CONTRACTOR ELECTRICAL SERVICES (20-117)

Item	Service Description	Williams & Maher Santa Ana, Ca		ES- Electric Riverside, Ca		Inter- Pacific, Inc. Tustin, Ca		M. Brey Electric Beaumont, CA	
1. Journeyman Electrician Services:		All figures are hourly							
Regular Business Hours									
a.	Mon-Fri 8:00am - 5:00pm	\$	85.00	\$	95.00	\$	85.00	\$	114.00
b.	Holidays & Weekends	\$	105.00	\$	120.00	\$	127.50	\$	147.00
2. Apprentice Electrician Services::									
Regular Business Hours									
a.	Mon-Fri 8:00am - 5:00pm	\$	57.00	\$	40.00	\$	65.00	\$	64.76
b.	Holidays & Weekends	\$	75.00	\$	65.00	\$	97.50	\$	89.10
3. Materials Markup:									
Markup Percentage from Contractor's Invoice		15%		25%		10%		5%	
		Embee Technologies Irvine, Ca							
*Non-Responsive Bid:									
Recommended Award:									
Multi-contractor award to four (4) with stipulation that competitive quotes will be requested for each project.									