

# REQUEST FOR COUNCIL ACTION



CITY COUNCIL MEETING DATE:

JUNE 19, 2018

TITLE:

**AWARD PURCHASE ORDER TO  
GUARANTY CHEVROLET MOTORS  
INC. FOR A CHEVROLET SILVERADO  
CREW LEADER TRUCK  
(SPECIFICATION NO. 18-005)  
{STRATEGIC PLAN NO. 6, 2}**

CLERK OF COUNCIL USE ONLY:

APPROVED

- ☐ As Recommended
- ☐ As Amended
- ☐ Ordinance on 1<sup>st</sup> Reading
- ☐ Ordinance on 2<sup>nd</sup> Reading
- ☐ Implementing Resolution
- ☐ Set Public Hearing For \_\_\_\_\_

A handwritten signature in black ink, appearing to read "Normie", is written over a horizontal line.

CITY MANAGER

CONTINUED TO \_\_\_\_\_

FILE NUMBER \_\_\_\_\_

## **RECOMMENDED ACTION**

Authorize a one-time purchase and payment of purchase order to Guaranty Chevrolet Motors Inc., for the procurement of one Chevrolet Silverado truck with a low profile WorkPod insert in the amount of \$52,659.20, subject to nonsubstantive changes approved by the City Manager and City Attorney.

## **DISCUSSION**

The Finance and Management Services Agency, Facilities, Fleet Maintenance and Central Stores Division is responsible for the acquisition, maintenance, repair, and replacement of vehicles, trucks, and maintenance equipment. The Public Works Sewer Services Division is in need of a truck to replace an existing maintenance vehicle for one of their crew leader positions. The existing maintenance vehicle was purchased in 2005 and has over 109,000 miles. Due to the extensive use and age of this vehicle, it has proven to be unreliable and expensive to repair. The replacement Silverado will include a low profile WorkPod insert to provide adequate tool storage compartments.

The Notice Inviting Bids was advertised on January 22, 2018, on the City's online bid management and publication system. A summary of the bid invitations and bids received is as follows:

- 28 Vendors notified
- 13 Vendors downloaded the bid packet
- 1 Bids received
- 1 Bid received from a Santa Ana vendor

The bid was opened on February 22, 2018, and evaluated. The bid submitted from Guaranty Chevrolet, a Santa Ana vendor, is responsive to the specifications and meets the City requirements.

**STRATEGIC PLAN ALIGNMENT**

Approval of this item supports the City's efforts to meet Strategic Plan Goal #6 – Community Facilities & Infrastructure, Objective #2 (address deferred maintenance on City buildings and equipment).

**FISCAL IMPACT**

Funds in the amount of \$52,659.20 are available in FY 2017-18 Sanitary Sewer Service account (05617640-66400).

APPROVED AS TO FUNDS AND ACCOUNTS:



Edwin "William" Galvez, P.E.  
Acting Executive Director  
Public Works Agency



Francisco Gutierrez  
Executive Director  
Finance and Management Services Agency

FG/CL/sp