

REQUEST FOR COUNCIL ACTION



CITY COUNCIL MEETING DATE:

JUNE 19, 2018

CLERK OF COUNCIL USE ONLY:

TITLE:

APPROVE AMMENDMENT TO
AGREEMENT WITH LINEAR
SYSTEMS FOR ANNUAL
MAINTENANCE AND SUPPORT OF
POLICE DIGITAL IMAGING SYSTEM
{STRATEGIC PLAN NO. 1, 3A}

APPROVED

- ☐ As Recommended
- ☐ As Amended
- ☐ Ordinance on 1st Reading
- ☐ Ordinance on 2nd Reading
- ☐ Implementing Resolution
- ☐ Set Public Hearing For _____

A handwritten signature in black ink, appearing to read "C. Garcia", is written over a horizontal line.

CITY MANAGER

CONTINUED TO _____

FILE NUMBER _____

RECOMMENDED ACTION

Authorize the City Manager and Clerk of the Council to execute a two-year amendment to the existing agreement with Linear Systems for the maintenance and support of the Digital Imaging Management System (DIMS), for the period of July 1, 2018 through June 30, 2020, in an amount not to exceed \$20,000 per year for two years, plus a \$10,000 contingency, subject to non-substantive changes approved by the City Manager and City Attorney. This \$50,000 amount is being added to the original agreement amount of \$23,000, for a total not to exceed agreement amount of \$73,000.

DISCUSSION

The Police Department's Digital Imaging Management System (DIMS) was purchased in 2004 using Urban Area Security Initiative (UASI) funds and allows crime scene images to be captured and stored digitally. It currently houses nearly six-hundred thousand crime scene photographs and countless hours of crime scene video and audio footage. This system is a compulsory investigative tool that assists in the successful documentation of extensive crime scenes. The DIMS system used by the Police Department was developed by Linear, thereby making Linear a proprietary source for system maintenance and updates. The DIMS system is of paramount importance to criminal investigations and its maintenance, continued security, and storage redundancy is essential for the Forensic Services section.

The current vendor, Linear Systems, has been accommodating, professional and consistent in it's servicing of the system and staff recommends renewal of their agreement. The current agreement was for a one-year period in the amount of \$23,000 plus a \$10,000 contingency. The current agreement will be amended to extend the term for an additional two-year period at a cost of \$20,000 per year, plus a \$10,000 contingency for unanticipated system modifications. The total not to exceed amount of the agreement shall be \$73,000, which includes \$23,000 for the original agreement, the \$10,000 unused contingency, and \$20,000 for years two and three. The two-year term will cover the period of July 1, 2018 through June 30, 2020.

The Police Department has begun an extensive records management software integration that has the potential to replace the DIMS system. Until that project is complete and full integration is evaluated, the DIMS system must remain operational.

STRATEGIC PLAN ALIGNMENT

Approval of this item allows the City to meet Goal #1 Community Safety, Objective #3, Promote fiscal accountability to ensure financial responsibility at all levels of the organization, Strategy 3a, Continuously evaluate and assess fiscal aspect of service delivery to ensure that the Police Department provides programs and services efficiently and effectively.

FISCAL IMPACT

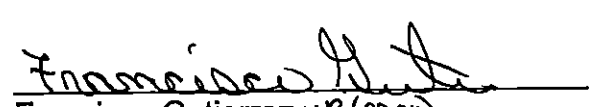
Funds will be budgeted in the Police Department's Forensic Services contract services account (no. 01114455 62300) as follows:

| | |
|------------|----------|
| FY 2018-19 | \$25,000 |
| FY 2019-20 | \$25,000 |
| Total | \$50,000 |



David Valentin
Chief of Police
Santa Ana Police Department

APPROVED AS TO FUNDS AND ACCOUNTS:



Francisco Gutierrez WR (pdon)
Executive Director
Finance and Management Services Agency

Exhibit: 1. Agreement with Linear Systems

**FIRST AMENDMENT TO MAINTENANCE AND SERVICE
AGREEMENT WITH LINEAR SYSTEMS**

THIS FIRST AMENDMENT to the above-referenced agreement is entered into on June 19, 2018, by and between Linear Systems ("Contractor"), and the City of Santa Ana, a charter city and municipal corporation organized and existing under the Constitution and laws of the State of California ("City").

RECITALS

- A. The parties entered into Agreement #A-2017-152, dated July 1, 2017 ("Agreement"), by which Contractor agreed to provide maintenance to and support as necessary for the Police Department's digital imaging management system (DIMS) which maintains all photograph, video and audio evidence for the Police Department vehicle towing and storage services.
- B. The original term of the Agreement was from July 1, 2018 through June 30, 2018, with an option to extend the agreement for up to two (2) one-year extensions, upon a writing executed by the City Manager and the City Attorney. The Agreement is still current and in effect.
- C. The compensation term of the Agreement provided for a not to exceed amount of \$33,000 over the term of the Agreement, which included the option extension periods. The sum of the original Agreement amount included \$23,000 for services with a \$10,000 contingency amount for services as performed under the sole direction of the City. The contingency amount was not used during the term of the original Agreement.
- D. The parties wish to amend this Agreement to exercise both options and extend the term of the Agreement for an additional two (2) years. The parties also wish to increase the overall compensation to reflect costs for services rendered by the Contractor for the extended term.

The Parties therefore agree:

- 1. **Section 2, Compensation**, is amended to increase the yearly amount for services for the additional two (2) years at \$20,000 a year or \$40,000 for the remaining two (2) years of the Agreement. A revised rate sheet is attached as **Exhibit A-1**, attached hereto and incorporated by reference. A contingency amount of \$10,000, not utilized during the first year of the Agreement, shall remain for services performed by the Contractor at the sole discretion of the City. The total not to exceed amount for the Agreement shall be \$73,000. The sum is comprised of the base amount of \$63,000, over the entire term of the Agreement plus the \$10,000 contingency.
- 2. **Section 3, Term**, is amended to increase the term of the Agreement for an additional two (2) years and continue through June 30, 2020.
- 3. Except as modified by this First Amendment, all terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this First Amendment to the Agreement on the date and year first written above.

ATTEST

CITY OF SANTA ANA

MARIA D. HUIZAR
Clerk of the Council

RAUL GODINEZ II
City Manager

APPROVED AS TO FORM

CONTRACTOR

SONIA R. CARVALHO
City Attorney

By: 

TAMARA BOGOSIAN
Assistant City Attorney

Name:
Title:

RECOMMENDED FOR APPROVAL

DAVID VALENTIN
Chief of Police

Santa Ana Police Department DIMS Annual Support Contract (2 Years)

6/5/2018

1:49 PM

| Equipment | Phase | Quantity | Unit \$ | Extended \$ | Total \$ |
|---|---------|----------|------------|-------------|--------------------|
| Digital Information Management System Solution Service | | | | | \$20,000.00 |
| Hardware Maintenance & Support Agreement | | | | | \$20,000.00 |
| Linear 1 year on-site maintenance & support for Database Case Management Rack Server | Phase 1 | 1 | \$1,500.00 | \$1,500.00 | |
| Linear Systems 1 year onsite #LS-6200XR DIMS CMS 48.0TB #072001125 | | 1 | \$4,000.00 | \$4,000.00 | |
| Linear Systems 1 year onsite #LS-600XR DIMS (RNSS) 48.0TB #072001126 | | 1 | \$3,000.00 | \$3,000.00 | |
| Linear Systems 1 year onsite #LS-6200XR DIMS (Failsafe RNSS) 48.0TB #072001127 | | 1 | \$2,500.00 | \$2,500.00 | |
| Linear Systems onsite warranty for workstation | | 2 | \$500.00 | \$1,000.00 | |
| Linear Systems 1 year depot warranty for Linear Systems #LS-125 DIMS Acquire Station #07201138, #07201139, #072001140, #072001141 | | 4 | \$450.00 | \$1,800.00 | |
| Linear Systems 1 year Software telephone support with version upgrades | | 1 | \$3,700.00 | \$3,700.00 | |
| Linear 1 year on-site maintenance & support for Digital Output Devices | | 1 | \$2,500.00 | \$2,500.00 | |
| *** Warranty to Cover From 7/1/2018 through 6/30/2019 *** | | | | | |
| Digital Information Management System Solution Service | | | | | \$20,000.00 |
| Hardware Maintenance & Support Agreement | | | | | \$20,000.00 |
| Linear 1 year on-site maintenance & support for Database Case Management Rack Server | Phase 2 | 1 | \$1,500.00 | \$1,500.00 | |
| Linear Systems 1 year onsite #LS-6200XR DIMS CMS 48.0TB #072001125 | | 1 | \$4,000.00 | \$4,000.00 | |
| Linear Systems 1 year onsite #LS-600XR DIMS (RNSS) 48.0TB #072001126 | | 1 | \$3,000.00 | \$3,000.00 | |
| Linear Systems 1 year onsite #LS-6200XR DIMS (Failsafe RNSS) 48.0TB #072001127 | | 1 | \$2,500.00 | \$2,500.00 | |
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| *** Warranty to Cover From 7/1/2019 through 6/30/2020 *** | | | | | |
| | | | | | \$40,000.00 |
| No Errors & Omissions Coverage | No | | | | \$0.00 |
| Subtotal | | | | | \$40,000.00 |
| Sales Tax | 8.00% | | | | \$0.00 |
| Shipping | | | | | \$0.00 |
| | | | | | \$40,000.00 |

** The payment for each year can be made as annual installments for each maintenance period.

Linear Systems, Inc.
 Rancho Cucamonga, CA
 909-899-4345
 909-899-4346 fax
www.linear-systems.com

LINEAR SYSTEMS
LAW ENFORCEMENT
DIVISION

Quoted by: Johnny Hentsch
 Email: Johnny@Linear-Systems.com

Valid until: 12/2/2018
 Terms: N-30
 Ship Via: Truck
 GSA #: GS-35F-0547K

