



City of Santa Ana
20 Civic Center Plaza, Santa Ana, CA 92701
Staff Report
August 17, 2021

TOPIC: Design Services for the Standard – McFadden Park Project

AGENDA TITLE

Approve an Agreement with David Evans and Associates, Inc. for Design and Construction Support Services for the Standard – McFadden Park in an Amount Not to Exceed \$300,000 for a Three-Year Term (Project No. 20-2729) (Non-General Fund)

RECOMMENDED ACTION

Authorize the City Manager to execute an agreement with David Evans and Associates, Inc. to provide design, development, and contract documents for the proposed Standard-McFadden Park project in the amount of \$258,075, with a contingency of \$41,925, for a total amount not to exceed \$300,000, for a three-year term beginning August 17, 2021 and expiring August 16, 2024, with an option for two, one-year extensions, subject to non-substantive changes approved by the City Manager and City Attorney.

DISCUSSION

On May 10, 2021, the Public Works Agency released Request for Proposals (RFP) No. 21-055 to seek the services of a professional engineering or landscape architectural firm to provide design, development, and contract documents for the proposed Standard-McFadden Park project (Exhibit 1). The project consists of: exercise areas, a playground area, half-size basketball court, skatepark, turf field, canvas shade structure, landscaping, irrigation and parking lot improvements.

The RFP was advertised on the City's online procurement management and publication system with proposals due on June 3, 2021. Twelve proposals were received and evaluated by a selection committee. In accordance with the qualifications-based selection process, the fee proposal was opened for the top-ranked firm, David Evans and Associates, following proposal evaluation. The fee was within the engineering estimate and project budget. As a result, David Evans and Associates was selected to provide the design and construction support services for this project. Based on criteria outlined in the RFP, the following summarizes the top three responding firms and their ranking.

Firm	City	Rank
David Evans and Associates	Tustin	1
RRM	San Juan Capistrano	2
Little Diversified Architectural Consulting	Newport Beach	3

Staff recommends awarding an agreement (Exhibit 2) to David Evans and Associates to provide design services based upon the scope of work and selection criteria outlined in RFP 21-055. Their proposal demonstrated the firm has the necessary capacity and expertise to complete the required services. The firm's rates are reasonable and within industry standard, the team qualifications are appropriate for this project, and the proposal was determined to provide the best value for the City.

ENVIRONMENTAL IMPACT

There is no environmental impact associated with the action

FISCAL IMPACT

Funds will be budgeted and available for expenditure in the current Fiscal Year 2021-22 Capital Improvement Program (Project No. 20-2729). An unspent appropriation is available in the Fiscal Year 2020-21 budget. Staff will request a carryover to the Fiscal Year 2021-22 budget to fund this contract.

The table below indicates the estimated expenditures by fiscal year. Any remaining balances not expended at the end of the agreement term will be carried forward for expenditure in the event the optional extension periods are exercised

Fiscal Year	Accounting Unit – Account No.	Fund Description	Accounting Unit – Account No. Description	Amount
2021-22 (Aug-June)	16113264-66220 (20-2729)	PRCSA Capital Grants	2018 Parks Bond Act Program, Improvements Other Than Building	\$210,000
2022-23 (July-June)	16113264-66220 (20-2729)	PRCSA Capital Grants	2018 Parks Bond Act Program, Improvements Other Than Building	\$60,000
2023-24 (July-June)	16113264-66220 (20-2729)	PRCSA Capital Grants	2018 Parks Bond Act Program, Improvements Other Than Building	\$28,000
2024-25 (July-Aug)	16113264-66220 (20-2729)	PRCSA Capital Grants	2018 Parks Bond Act Program, Improvements Other Than Building	\$2,000
TOTAL:				\$300,000

EXHIBIT(S)

1. Location Map
2. Agreement with David Evans and Associates, Inc.

Submitted By: Nabil Saba, P.E., Executive Director – Public Works Agency

Approved By: Kristine Ridge, City Manager