



City of Santa Ana
20 Civic Center Plaza, Santa Ana, CA 92701
Staff Report
August 17, 2021

TOPIC: Appropriation Adjustment of Additional Title 1 Workforce Innovation and Opportunity Act Funds

AGENDA TITLE:

Approve Appropriation Adjustment to Program Year 2021-22 Budget for the Workforce Innovation and Opportunity Act Programs (Non-General Fund)

RECOMMENDED ACTION

1. Approve an appropriation adjustment recognizing \$2,464 in additional Dislocated Worker Title I Workforce Innovation and Opportunity Act funds from Program Year 2020-21 in revenue account and appropriating same to expenditure accounts for Program Year 2021-22.
2. Approve an appropriation adjustment recognizing \$15,000 in Title 1 WIOA funds from the County of Orange for Regional Planning and Workforce Services in revenue account and appropriate same to expenditure account expiring March 30, 2022.
3. Approve an appropriation adjustment recognizing \$20,000 in Title 1 WIOA funds from the County of Orange for Regional Planning and Workforce Services in revenue account and appropriate same to expenditure account expiring September 30, 2022.

DISCUSSION

The Department of Labor issued [Training and Employment Guidance Letter 15-20](#), dated March 31, 2021, which revised Program Year (PY) 2020-21 Workforce Innovation and Opportunity Act (WIOA) second round Dislocated Worker formula funds. The second round of Dislocated Worker PY 20-21 formula funds have been adjusted for the re-allocation with Santa Ana receiving an additional \$2,464. These funds have been received by the City through a unilateral modification of the PY 2020-21 subgrant agreement. Ten percent of these funds will be used for administrative costs and the remaining amount will be spent on individuals who have been laid off or unemployed for more than 26 weeks assisting with job search resume preparation, interview skills and or vocation training services (Exhibit 1).

The State Workforce Development Board requires local workforce areas to work collaboratively on workforce issues that affect a region. The Orange Region is composed

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of the City of Anaheim, the County of Orange and the City of Santa Ana Workforce Development Boards. The County, acting as the administrator of the Regional 3.0 and 4.0 grant funding, is subcontracting with the City of Santa Ana for a total of \$35,000 to collaborate in building community partnerships in identified industry sectors, promote regional collaboration and support of the regional plan and implementation activities and attend regional workforce partner meetings and trainings. The Regional Plan Implementation 3.0 Grant expires March 31, 2022 and the Regional Plan Implementation 4.0 grant expires September 31, 2022 (Exhibit 2 and 3).

FISCAL IMPACT

Approval of the appropriation adjustment will recognize \$2,464 in the WIOA revenue account (no. 12318002-52001) and \$35,000 in the OC WIOA revenue account (no. 12418002-52001) for expenditure as follows:

Fiscal Year	Accounting Unit-Account	Fund Description	Accounting Unit, Account Description	Amount
FY 21-22 (Aug.-Sept.)	12318752-various	WIOA	One Stop Admin, Various	\$ 246.40
FY 21-22 (Aug.-Sept.)	12318754-various	WIOA	One Stop Dislocated Worker, Various	\$ 2,217.60
FY 21-22 (Aug.-Mar.)	12418750-various	OC Grants	OC WIOA, Various	\$15,000.00
FY 21-22 (Aug.-June)	12418750-various	OC Grants	OC WIOA, Various	\$20,000.00
Total Expenditures				\$37,464.00

Fiscal Impact Verified By: Kathryn Downs, CPA, Executive Director – Finance and Management Services Agency

EXHIBIT(S)

1. Information Notice WSIN 19-45
2. Regional Workforce Services 3.0 Agreement
3. Regional Workforce Services 4.0 Agreement

Submitted By: Steven Mendoza, Assistant City Manager

Approved By: Kristine Ridge, City Manager