



City of Santa Ana
20 Civic Center Plaza, Santa Ana, CA 92701
Staff Report
September 21, 2021

TOPIC: Appropriation Adjustment for the Shuttered Venue Operators Grant

AGENDA TITLE:

Approve an Appropriation Adjustment to Recognize and Appropriate Grant Revenue from the Shuttered Venue Operators Grant Program (Non-General Fund)

RECOMMENDED ACTION

Approve an appropriation adjustment to recognize \$689,120.19 in grant revenue from the Small Business Administration, Shuttered Venue Operators Grant Program and appropriate \$689,120.19 into the corresponding expenditure accounts (Miscellaneous Grants Fund) for losses the Santa Ana Zoo at Prentice Park incurred during the COVID-19 pandemic.

DISCUSSION

The Shuttered Venue Operators Grant (SVOG) program was established in the Economic Aid to Hard-Hit Small Businesses, Nonprofits and Venues Act (Economic Aid Act) and later amended by the American Rescue Plan Act to provide aid to live venue operators impacted by the COVID-19 pandemic. Under the program, eligible entities submitted grant applications for an amount based on a formula applied to their 2019 earned revenue or \$10 million, whichever was less. Using the SVOG formula guidelines, the City submitted an application for \$689,120 in April 2021.

On July 17, 2021, the Small Business Administration (SBA) notified the City of Santa Ana that their application was approved. The SBA provided the City until July 31, 2021 to acknowledge the grant. The City did so through the submittal of documents requested by the SBA.

The City has since received a check from the SBA for the full grant amount. Below are examples of uses that the grant may be applied to:

- Payroll costs
- Rent payments
- Utility payments
- Scheduled mortgage payments (not including prepayment of principal)

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- Scheduled debt payments (not including prepayment of principal on any indebtedness incurred in the ordinary course of business prior to February 15, 2020)
- Worker protection expenditures
- Payments to independent contractors (not to exceed \$100,000 in annual compensation for an individual employee of an independent contractor)
- Other ordinary and necessary business expenses, including maintenance costs

The Parks, Recreation and Community Services Agency (PRCSA) intends to use these grant funds for payroll and maintenance costs of zoo staff. This will allow the PRCSA to re-allocate the General Fund monies committed for this purpose to be used towards much needed capital improvements at the Santa Ana Zoo, such as a visitor admission ticketing system and website. Additional projects would involve mobility and accessibility improvements for patrons. These improvements would not receive funding if not for this grant opportunity.

ENVIRONMENTAL IMPACT

There is no environmental impact associated with this action.

FISCAL IMPACT

An appropriation adjustment to recognize revenue and appropriate funds to the respective accounts is shown below.

Fiscal Year	Accounting Unit-Account #	Fund Description	Accounting Unit, Account Description	Amount
FY 21-22	13113002-52008	Miscellaneous Grants	PRCSA Revenue, Federal Grants-Direct COVID	\$689,120.19
FY 21-22	13113250-Various	Miscellaneous Grants	Shuttered Venue Operators Grant-Various	\$689,120.19

Submitted By: Lisa Rudloff, Executive Director of Parks, Recreation and Community Services

Approved By: Kristine Ridge, City Manager