



City of Santa Ana
20 Civic Center Plaza, Santa Ana, CA 92701
Staff Report
September 21, 2021

TOPIC: Award Contracts for Fencing Construction, Maintenance and Repairs (Spec. 21-083)

AGENDA TITLE:

Award Contracts for Fencing Construction, Maintenance and Repairs in the Aggregate Annual Amount of \$150,000 for a One-year Term with Three, One-year Renewal Options (Specification No. 21-083) (General Fund)

RECOMMENDED ACTION

Award purchase order contracts with Econo Fence, Hillsborough Fence, and J & A Fence for fencing construction, maintenance, and repairs for a one- year period from October 1, 2021 to September 30, 2022, with provisions for three, one-year renewals exercisable by the City Manager, in an aggregate annual amount not to exceed \$150,000 (total not to exceed \$600,000 over four years), subject to non -substantive changes approved by the City Manager and City Attorney.

DISCUSSION

The Parks, Recreation and Community Services Agency (PRCSA) General Maintenance Division maintains 44 parks that have fencing as enclosures for sport courts and fields, pools and property lines. Due to the heavy use of the facilities, fences are in constant need of repair and replacement. The notice inviting bids was advertised on July 29, 2021 on the City' s online bid management and publication system. A summary of the bid invitations and bids received is as follows:

143	Vendors were notified
6	Santa Ana vendors were notified
28	Vendors downloaded the bid packet
6	Bids received
0	Bid received from a Santa Ana vendor

Bids were received and opened on August 24, 2021, and evaluated (Exhibit 1). The bids received from the vendors below are responsive to the specifications and meet the City's requirements:

<u>Vendor:</u>	<u>Location</u>
Econo Fence	Riverside, CA
Hillsborough Fence	La Mirada, CA
J & A Fence	Azusa, CA

Staff recommends awarding contracts to the three lowest bidders to allow for competitive quotes on future jobs.

ENVIRONMENTAL IMPACT

There is no environmental impact associated with this action.

FISCAL IMPACT

Fund are budgeted and available in the following accounts for the Fiscal Year 2021-2022 of the initial term and will be budgeted in the following accounts for future fiscal years.

Fiscal Year	Accounting Unit-Account #	Fund Description	Accounting Unit, Account Description	Amount
2021-22	01113220-63001	General Fund	PRCSA-Zoo, Miscellaneous Operating Expenses	\$22,500
2021-22	01113250-63200	General Fund	PRCSA-Park Facilities, Operating Materials & Supplies Bldg./Grounds	\$90,000
2022-23	01113220-63001	General Fund	PRCSA-Zoo, Miscellaneous Operating Expenses	\$30,000
2022-23	01113250-63200	General Fund	PRCSA-Park Facilities, Operating Materials & Supplies Bldg./Grounds	\$120,000
2023-24	01113220-63001	General Fund	PRCSA-Zoo, Miscellaneous Operating Expenses	\$30,000
2023-24	01113250-63200	General Fund	PRCSA-Park Facilities, Operating Materials & Supplies Bldg./Grounds	\$120,000

Fiscal Year	Accounting Unit-Account #	Fund Description	Accounting Unit, Account Description	Amount
2024-25	01113220-63001	General Fund	PRCSA-Zoo, Miscellaneous Operating Expenses	\$30,000
2024-25	01113250-63200	General Fund	PRCSA-Park Facilities, Operating Materials & Supplies Bldg./Grounds	\$120,000
2025-26	01113220-63001	General Fund	PRCSA-Zoo, Miscellaneous Operating Expenses	\$7,500
2025-26	01113250-63200	General Fund	PRCSA-Park Facilities, Operating Materials & Supplies Bldg./Grounds	\$30,000

EXHIBIT(S)

1. Bid Abstract

Submitted By: Lisa Rudloff, Executive Director of Parks, Recreation and Community Services

Approved By: Kristine Ridge, City Manager