



**City of Santa Ana**  
**20 Civic Center Plaza, Santa Ana, CA 92701**  
**Staff Report**  
**November 2, 2021**

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**Topic:** Amendment to Agreement for Planning Informational Videos

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**AGENDA TITLE**

Approve Amendment to the Agreement with Enlightened Pictures, Inc. for the Development of Planning Informational Videos for a Total not to Exceed \$96,865 (Non-General Fund)

**RECOMMENDED ACTION**

Authorize the City Manager to execute an amendment to the agreement with Enlightened Pictures, Inc. for one year ending November 16, 2022, increase compensation by \$14,615 for a total not to exceed amount of \$96,865 for planning informational videos, subject to non-substantive changes approved by the City Manager and City Attorney.

**DISCUSSION**

On November 17, 2020, the City of Santa Ana approved an agreement with Enlightened Pictures, Inc. for the production of planning informational videos with a budget of \$82,250. Due to the pandemic, adjustments were made during script writing and production to accommodate social distancing measures, shifts in staff resources, and enhance the illustrative videos. Therefore, additional time and funds are necessary to ensure the improved completion of the project. The increase in cost is \$7,440 with an 8% contingency for a total amount of \$96,865. The revised budget can be accommodated within the SB2 grant.

**ENVIRONMENTAL IMPACT**

There is no environmental impact associated with this action.

**FISCAL IMPACT**

Funds are budgeted and available in the following Planning and Building expenditure account for FY 2021/2022.

Fiscal Year	Accounting Unit- Account #	Fund Description	Accounting Unit, Account Description	Amount
FY2021/2022	15816500- 62300	Planning Grants Program	PBA SB2 Planning Grants Program, Contract Services- Professional	\$14,615

**EXHIBIT(S)**

Exhibit: 1. Amended Agreement with Enlightened Pictures, Inc.

Submitted By: Minh Thai, Executive Director, Planning and Building

Approved By: Kristine Ridge, City Manager