



City of Santa Ana
20 Civic Center Plaza, Santa Ana, CA 92701
Staff Report
January 18, 2022

TOPIC: Jail Management System Maintenance

AGENDA TITLE:

Approve a Three-Year Agreement with Advanced Technology Information Management Systems in the Amount of \$268,223 for Jail Management System Maintenance (General Fund)

RECOMMENDED ACTION

Authorize the City Manager to execute an agreement with Advanced Technology Information Systems for software maintenance and customer support, for the period of January 18, 2022 through December 18, 2024, in an amount not to exceed \$268,223 (including a \$238,223 base agreement amount and a \$30,000 contingency), subject to non-substantive changes approved by the City Manager and City Attorney.

DISCUSSION

On February 21, 2012, the City Council approved an agreement with Advanced Technology Information Systems (ATIMS) for a Jail Management software system (A-2012-029). This system's primary purpose is to manage Jail operations, including inmate intake and release, inmate records management, visitation schedules, Jail incidents, and inmate transfer and movement activities. It allows Jail staff to generate regulatory and fiscal reports required by the State, as well as its contract agencies. Beyond the system's use within the Jail, this software is used by other members of the Police Department for processing registrants, sending documents to court, and managing mug shot photos.

The Santa Ana Jail has been using ATIMS to manage Jail information and operations since 2012. ATIMS has been accommodating, professional, and consistent in its servicing of the system. Similar to other City enterprise systems, it is not cost-effective to issue an RFP to replace the system every few years. The Jail will continue to use ATIMS until technology enhancements present a better, more cost-effective solution for managing Jail information and operations. The Police Department is proposing to execute a new three-year agreement with ATIMS for the licensing, support, and maintenance of its Jail Management System for \$238,223. The agreement provides for payment for maintenance coverage for the period of December 19, 2021 up to the agreement effective date of January 18, 2022 to prevent any lapse in maintenance. A

\$30,000 contingency is also included for unanticipated work related to this system, for a total not to exceed amount of \$268,223. The ATIMS agreement may be terminated without cause by either party upon thirty days' written notice.

ENVIRONMENTAL IMPACT

There is no environmental impact associated with this action.

FISCAL IMPACT

Funds for this agreement are available and will be applied to budget years as follows:

Fiscal Year	Accounting Unit- Account #	Accounting Unit, Account Description	Amount
FY 2021-22	01114475 62300	Jail Operations - Contract Svcs	\$85,566.00
FY 2022-23	01114475 62300	Jail Operations - Contract Svcs	\$89,345.00
FY 2023-24	01114475 62300	Jail Operations - Contract Svcs	\$93,312.00
		Total	\$268,223.00

EXHIBIT(S)

1. ATIMS Agreement

Submitted By: David Valentin, Police Chief

Approved By: Kristine Ridge, City Manager