



**City of Santa Ana**  
**20 Civic Center Plaza, Santa Ana, CA 92701**  
**Staff Report**  
**April 5, 2022**

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**TOPIC:** Housing Authority Annual Plan

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**AGENDA TITLE:**

Public Hearing - Approve the Housing Authority Annual Plan

**RECOMMENDED ACTION**

1. Conduct a public hearing in consideration of the approval and submission of the Housing Authority Annual Plan to the United States Department of Housing and Urban Development.
2. Adopt a resolution approving the Housing Authority Annual Plan and authorize the Executive Director of the Housing Authority to submit the Annual Plan to the United States Department of Housing and Urban Development.

**DISCUSSION**

The United States Department of Housing and Urban Development (HUD) requires housing authorities that administer a Housing Choice Voucher (HCV) program to have an Annual Plan for the management and operation of the program. The general purpose of the Annual Plan is to advise HUD, program participants, applicants, and members of the public on the Housing Authority's policies, programs, operations, and strategies for meeting local housing needs and goals. Specifically, the Annual Plan (Exhibit 1) provides information on the following topics: (1) new activities to be undertaken by the Housing Authority in the next year; (2) findings from the most recent Fiscal Year audit; and (3) annual progress the Housing Authority has made in meeting the goals and objectives described in the Five-Year Plan for FY 2020-2025. This Annual Plan is for the third year of the Five Year Plan for FY 2020-2025.

As required by HUD, three ad hoc Resident Advisory Board meetings were held on February 2, 2022 with HCV participants who receive housing assistance from the Housing Authority. The meetings were conducted in three languages: English, Spanish, and Vietnamese. All active participants in the HCV Program were mailed an invitation to participate on the Resident Advisory Board and the Board provided input for the development of the Annual Plan. The comments from the Resident Advisory Board were

incorporated into the Annual Plan. The Santa Ana Housing Authority (SAHA) also conducted a survey of all HCV participants. The survey was mailed to all active HCV participants to complete.

Staff analyzed all of the recommendations from the Resident Advisory Board and survey responses by doing the following: (1) considering the feasibility of each recommendation; (2) discussing as a team the opportunity for the SAHA to implement each recommendation; and (3) making a determination on which recommendation(s) could be implemented or considered for future implementation. All of the recommendations were taken into consideration by staff and incorporated into the Annual Plan.

On February 23, 2022, a legal notice was published in the Orange County Register and La Opinión advising the public that a draft of the Annual Plan was available for public review and comment and a public hearing would be held on April 5, 2022. A legal notice was also published in the Nguoi Viet newspaper on February 24, 2022. The Annual Plan was also made available on the Housing Authority's website and in the Housing Authority lobby. HUD federal regulations requires a 45-day public comment period and the public comment period ends on April 5, 2022. (A legal notice was also published on February 19, 2022 in another publication in order to meet the 45-day public comment period requirement.) All public comments received will be included in the Annual Plan submitted to HUD.

### **FISCAL IMPACT**

There is no fiscal impact associated with this action

### **EXHIBIT(S)**

1. Housing Authority Annual Plan
2. Resolution

Submitted By: Steven Mendoza, Assistant City Manager

Approved By: Kristine Ridge, City Manager