



**City of Santa Ana**  
**20 Civic Center Plaza, Santa Ana, CA 92701**  
**Staff Report**  
**June 21, 2022**

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**TOPIC:** Purchase of Ford Transit T-350 Van

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**AGENDA TITLE**

Award a Purchase Order to Transwest Truck Center LLC for a Ford Transit T-350 Van in the Amount of \$73,665 (Specification No. 22-073) (Cannabis Public Benefit Fund)

**RECOMMENDED ACTION**

Authorize a one-time purchase and payment of purchase order to Transwest Truck Center LLC for the purchase a Ford Transit T-350 van for the Parks, Recreation and Community Services Agency, in the amount of \$68,665 plus a contingency of \$5,000, for a total amount not to exceed \$73,665, subject to non-substantive changes approved by the City Manager and City Attorney.

**DISCUSSION**

The Parks, Recreation and Community Services Agency (PRCSA) is pursuing alternative methods to bring services to the community. In an effort to expand service provision, PRCSA has developed a Recreation Mobile concept, which utilizes a Ford Transit T-350 van to bring programs and services to the neighborhoods. The Recreation Mobile will be stocked with recreation equipment and activities, and the route will be coordinated with the Zoo's Zoomobile and the Library's Knowledge Mobile to provide residents with a full range of programming at their doorstep.

The Notice Inviting Bids for a Ford Transit T-350 van was advertised on March 19, 2022, on the City's online bid management and publication system. A summary of the bid invitation and bids received is as follows:

65 Vendors were notified  
5 Santa Ana vendors were notified  
9 Vendors downloaded the bid packet  
2 Bids received  
0 Bids received from Santa Ana vendors

Two bids were received and opened on May 17, 2022 and evaluated as follows:

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<b>Vendor</b>	<b>Location</b>	<b>Amount</b>
Transwest Truck Center, LLC	Fontana, CA	\$68,664.24
Penske Chevrolet of Cerritos	Cerritos, CA	\$69,129.49

The bid from Transwest Truck Center LLC in Fontana, CA is responsive to the specifications and meets the City's requirements. As such, staff recommends Council authorize a one-time purchase and payment of purchase order to Transwest Truck Center LLC for the purchase a Ford Transit T-350 van for the Parks, Recreation and Community Services Agency.

#### **ENVIRONMENTAL IMPACT**

There is no environmental impact associated with the action.

#### **FISCAL IMPACT**

Funds in the amount of \$73,665 are available for expenditure in the current Fiscal Year 2021-22 as follows:

<b>Fiscal Year</b>	<b>Accounting Unit-Account #</b>	<b>Fund Description</b>	<b>Accounting Unit, Account Description</b>	<b>Amount</b>
2021-2022	01213020-66400	Cannabis Public Benefit Fund	PRCSA-Youth Services, Machinery & Equipment	\$73,665

Submitted By: Nabil Saba, P.E., Executive Director – Public Works Agency and the Parks, Recreation, and Community Services Agency

Approved By: Kristine Ridge, City Manager