



City of Santa Ana
20 Civic Center Plaza, Santa Ana, CA 92701
Staff Report
June 21, 2022

TOPIC: Agreement with Casa De La Familia for the Santa Ana Family Justice Center

AGENDA TITLE:

Approve a Three-Year Agreement with Casa De La Familia for the Santa Ana Family Justice Center Operations (General Fund)

RECOMMENDED ACTION

Authorize the City Manager to execute an agreement with Casa De La Familia to provide an Operations Specialist to the Santa Ana Family Center, in an amount not to exceed \$331,633 for the period of July 1, 2022 through June 30, 2025, with an option for two, one-year extensions, subject to non-substantive changes approved by the City Manager and City Attorney.

DISCUSSION

In 2019, the City Council appropriated funding through the FY 2019-20 budget process to establish the Santa Ana Family Justice Center (SAFJC). The SAFJC is a partnership between the Santa Ana Police Department and 17 social services organizations to provide a "one-stop shop" where survivors of domestic violence, sexual assault, child abuse, human trafficking, and elder abuse can receive the assistance and support they need. The U.S. Department of Justice has recognized the Family Justice Center as a best practice model. The SAFJC has also joined 90 other Family Justice Centers nationwide in their affiliation with Alliance for HOPE International, to ensure it is following industry-standard best practices.

The SAFJC operates under the Police Department's Community Engagement Commander, who also serves as the director of the center. An Operations Specialist is needed to oversee and facilitate the day-to-day operations of the center. The Operations Specialist provides the necessary coordination and oversight to ensure the center operates smoothly and efficiently. The Operations Specialist will ensure the mission and core values of the SAFJC are put into practice in every aspect of the center's operation and will maintain strong relationships with both on-site and off-site community partners, interns, and volunteers, as well as foster a positive working environment. The Operations

Specialist also acts as a spokesperson for media requests and collaborate with the National Family Justice Center Alliance on various initiatives.

On February 16, 2022, the Police Department issued Request for Proposals (RFP) No. 22-022 to select an organization for a new three-year agreement with two one-year renewal options. The RFP was advertised on the City's online procurement management and publication system, with proposals due on March 16, 2022. One proposal was received from Casa de la Familia (CDLF), the current provider.

CDLF is a 501(c)(3) non-profit organization that has been providing counseling services to victims of psychological trauma for over 22 years. They are also an on-site partner of the SAFJC, providing a full-time domestic violence advocate. The previous agreement with CDLF expired on December 31, 2021. During the last six months, the Police Department has been working on renewing the agreement for operations specialist services by issuing an RFP and negotiating terms with CDLF. During this time, CDLF has continued to provide the same level of service to the SAFJC at the same monthly cost as the prior agreement. The new agreement compensation total includes the amount needed to cover any services provided since the last agreement expired.

ENVIRONMENTAL IMPACT

There is no environmental impact associated with this action.

FISCAL IMPACT

Funds for this agreement are and will be budgeted and available for the following fiscal years:

Fiscal Year	Accounting Unit – Account No.	Fund Description	Accounting Unit – Account No. Description	Amount
FY 21-22	01114435-62300	General Fund	Criminal Investigations, Contract Services	\$ 43,680
FY 22-23	01114420-62300	General Fund	Field Operations, Contract Services	\$ 93,717
FY 23-24	01114420-62300	General Fund	Field Operations, Contract Services	\$ 95,966
FY 24-25	01114420-62300	General Fund	Field Operations, Contract Services	\$ 98,270
Total				\$331,633

EXHIBIT(S)

1. Agreement with Casa De La Familia

Submitted By: David Valentin, Police Chief

Approved By: Kristine Ridge, City Manager