



**City of Santa Ana**  
**20 Civic Center Plaza, Santa Ana, CA 92701**  
**Staff Report**  
**June 21, 2022**

---

**TOPIC:** Purchase of Chevrolet Passenger Vans

---

**AGENDA TITLE**

Approve an Appropriation Adjustment and Award a Purchase Order to Winner Chevrolet, Inc., in the Amount of \$313,454, for Seven Chevrolet Express Passenger Vans (Specification No. 22-044) (General and Non-General Funds) **(Revive Santa Ana Program)**

**RECOMMENDED ACTION**

1. Approve an appropriation adjustment allocating funds received in prior fiscal years in the Recreation Grants Revenue account, in the amount of \$89,574, and appropriating the same amount into the OCTA Senior Mobility Program expenditure account for FY 2021-2022 capital operating expenses. *(Requires five affirmative votes)*
2. Authorize a one-time purchase and payment of purchase order to Winner Chevrolet, Inc. for the purchase of seven Chevrolet Express Passenger Vans, in the amount of \$278,454, plus a contingency of \$35,000 for a total amount not to exceed \$313,454, subject to non-substantive changes approved by the City Manager and City Attorney.

**DISCUSSION**

The Public Works Agency's Fleet Services Division is responsible for the acquisition, maintenance, repair, and replacement of vehicles, trucks, and maintenance equipment. The Fleet Services Division is facilitating the purchase of vans for several City Agencies to expand the Agencies' service provision to the community.

**Library Services**

Library Services seeks to acquire three Chevrolet Express Passenger Vans for the delivery of materials and programming supplies between Library locations, as well as to outreach events around the City, including those featuring the new "Knowledge Mobile" bookmobile service. The new vans will replace two existing Chevrolet vans that have become exceedingly expensive to maintain due to their age.

**Parks, Recreation and Community Services Agency**

The Parks Recreation and Community Services Agency (PRCSA) seeks to acquire two Chevrolet Express Passenger Vans for the Senior Mobility Program. The Orange County

## Purchase of Seven Chevrolet Passenger Vans

June 21, 2022

Page 2

Transportation Authority developed the Senior Mobility Program for the purpose of improving transportation services for seniors in the region. Under this program, PRCSA provides transportation services to residents 60 years of age and older for senior center classes, nutrition programs, shopping, personal care, special events, and social/recreation activities. Measure M2 funds received from OCTA will be used for the purchase.

### Police Department

The Police Department seeks to acquire two Chevrolet Express Passenger Vans for the Police Athletics and Activities League (PAAL) Program. The vans will be utilized at the second PAAL location. The vehicles will be used for transportation of PAAL participants and staff for all program activities.

The Notice Inviting Bids was advertised on March 9, 2022, on the City's online bid management and publication system. A summary of the bid invitation and bids received is as follows:

182 Vendors were notified  
6 Santa Ana vendors were notified  
10 Vendors downloaded the bid packet  
3 Bids received  
1 Bid received from Santa Ana vendors

Three bids were received and opened on May 2, 2022, and evaluated as follows for two different models of Chevrolet Express Passenger Vans:

#### Chevrolet Express Passenger Van Model A:

<b>Vendor</b>	<b>Location</b>	<b>Amount</b>
Winner Chevrolet, Inc	Elk Grove, CA	\$39,786.68
Penske Chevrolet of Cerritos	Cerritos, CA	\$42,350.61
Guaranty Chevrolet Motors, Inc.	Santa Ana, CA	\$42,779.55*

\*A 1 percent Local Vendor Preference was applied to the bid from the Santa Ana vendor.

#### Chevrolet Express Passenger Van Model B:

<b>Vendor</b>	<b>Location</b>	<b>Amount</b>
Winner Chevrolet, Inc	Elk Grove, CA	\$39,759.36
Penske Chevrolet of Cerritos	Cerritos, CA	\$40,935.37
Guaranty Chevrolet Motors, Inc.	Santa Ana, CA	\$42,595.68*

\*A 1 percent Local Vendor Preference was applied to the bid from the Santa Ana vendor.

<b>Vendor</b>	<b>Total Cost for 7 Chevrolet Passenger Vans</b>
Winner Chevrolet, Inc	\$278,454
Penske Chevrolet of Cerritos	\$295,125

Guaranty Chevrolet Motors, Inc.	\$299,090
---------------------------------	-----------

Winners Chevrolet, Inc. submitted the lowest responsive bid in the amount of \$278,454. The bid is responsive to the specifications and meets the City's requirements. Based on the bid analysis, staff recommends awarding the purchase order contract for seven Chevrolet Express Passenger vans to Winners Chevrolet, Inc.

### **ENVIRONMENTAL IMPACT**

There is no environmental impact associated with the action.

### **FISCAL IMPACT**

An appropriation adjustment is required to allocate funds received in prior fiscal years in the amount of \$89,574 in the Recreation Grants Revenue account (16913002-50001) and appropriating the same amount into the OCTA Senior Mobility Program expenditure account (16913202-66400) for FY 2021-2022 capital operating expenses. After the appropriation adjustment funds are budgeted and made available in the following accounts for the specified year.

<b>Fiscal Year</b>	<b>Accounting Unit-Account #</b>	<b>Fund Description</b>	<b>Accounting Unit, Account Description</b>	<b>Amount</b>
2021-22	01111110-66400	General Fund	Library Administration-Machinery & Equipment	\$134,361
2021-22	16913202-66400	Recreation Grants Fund	OCTA Senior Mobility Program, Machinery & Equipment	\$89,574
2021-22	18114013-66400	American Rescue Plan Act (ARPA)	ARPA-PD, Machinery & Equipment	\$89,519

Submitted By: Brian Sternberg, Library Services Director – Library Services Agency, David Valentin, Police Chief – Police Department, Nabil Saba, P.E., Executive Director – Public Works Agency, and the Parks, Recreation, and Community Services Agency

Approved By: Kristine Ridge, City Manager