



City of Santa Ana
20 Civic Center Plaza, Santa Ana, CA 92701
Staff Report
June 21, 2022

TOPIC: Purchase of Chevrolet Plumbers Van

AGENDA TITLE

Award a Purchase Order to Guaranty Chevrolet Motors for a Chevrolet Express Plumbers Van in the Amount of \$96,846 (Specification No. 22-063) (General Fund)

RECOMMENDED ACTION

Authorize a one-time purchase and payment of purchase order to Guaranty Chevrolet Motors for the purchase a Chevrolet Express Plumbers van for the Parks, Recreation and Community Services Agency, for a total amount not to exceed \$91,846 plus a contingency of \$5,000, for a total amount not to exceed \$96,846, subject to non-substantive changes approved by the City Manager and City Attorney.

DISCUSSION

The Public Works Agency's Fleet Services Division is responsible for the acquisition, maintenance, repair, and replacement of vehicles, trucks, and maintenance equipment. The Fleet Services Division is assisting the Parks, Recreation and Community Services Agency with the purchase of a Chevrolet Express Plumbers van to store plumbing parts and equipment to address plumbing/irrigation related repairs and emergencies throughout the park system.

The Notice Inviting Bids was advertised on February 25, 2022, on the City's online bid management and publication system. A summary of the bid invitation and bids received is as follows:

236 Vendors were notified
6 Santa Ana vendors were notified
10 Vendors downloaded the bid packet
2 Bids received
1 Bids received from Santa Ana vendors

Two bids were received and opened on May 2, 2022 and evaluated as follows:

Vendor	Location	Amount
Guaranty Chevrolet Motors	Santa Ana, CA	\$90,926.95*
Penske Chevrolet of Cerritos	Cerritos, CA	\$93,134.51

*A 1 percent Local Vendor Preference has been applied to the bid from the Santa Ana vendor.

Guaranty Chevrolet Motors in Santa Ana, CA submitted the lowest responsive bid in the amount of \$278,454. The bid is responsive to the specifications and meets the City's requirements. Based on the bid analysis, staff recommends awarding the purchase order contract for a Chevrolet Express Plumbers van to Guaranty Chevrolet Motors.

ENVIRONMENTAL IMPACT

There is no environmental impact associated with the action.

FISCAL IMPACT

Funds in the amount of \$96,846 are available for expenditure in the current Fiscal Year 2021-22 as follows:

Fiscal Year	Accounting Unit-Account #	Fund Description	Accounting Unit, Account Description	Amount
FY 21-22	01113250-66400	General Fund	Park Facilities Serv Enhancement, Machinery & Equipment	96,846

Submitted By: Nabil Saba, P.E., Executive Director – Public Works Agency and the Parks, Recreation, and Community Services Agency

Approved By: Kristine Ridge, City Manager