



**City of Santa Ana**  
**20 Civic Center Plaza, Santa Ana, CA 92701**  
**Staff Report**  
**June 21, 2022**

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**TOPIC:** Shared Services Agreement with the Municipal Water District of Orange County

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**AGENDA TITLE**

Approve an Agreement with the Municipal Water District of Orange County for Shared Programs and Services in an Amount not to Exceed \$750,000 for a Five-Year Term (Non-General Fund)

**RECOMMENDED ACTION**

Authorize the City Manager to execute the Master Agreement for Shared Programs and Services with the Municipal Water District of Orange County, for a five-year period beginning upon approval by the Municipal Water District of Orange County and expiring June 30, 2027, in an amount not to exceed of \$750,000, subject to non-substantive changes approved by the City Manager and City Attorney.

**DISCUSSION**

The Municipal Water District of Orange County (MWDOC) provides wholesale imported water, services and programs to its member agencies throughout Orange County. While the Public Works Agency's Water Resources Division does not purchase water from MWDOC, it does pay for water enterprise support services. As both the City and MWDOC are member agencies of the Metropolitan Water District of Southern California (MWD) and have many common interests related to water activities, programs, and organizations within Orange County, the agencies have partnered to fund and collaborate in efforts including planning, research, policy development, and other activities.

The following are examples of the MWDOC-led programs that Water Resources Division staff have utilized in the past and desire to continue to use over the term of the agreement:

- Water use efficiency programs
- School education programs (K-12)
- Shared consulting services
- Water resource planning
- Water loss control technical assistance
- Water emergency preparedness and support of the Water Emergency Response Organization of Orange County (WEROC)

MWDOC's coordination of shared services for its member agencies provides operational efficiencies and allows the City to more quickly engage in MWDOC activities by clearly establishing a basic foundation for this contractual business relationship. Approval of the master agreement will give the Water Resources Manager approval authority to participate in specific programs and services offered by MWDOC as outlined in the agreement (Exhibit 1).

To standardize and simplify implementation of these activities, the agreement requires approval of all programs and services on annual basis at the City's sole discretion. There is no obligation by the City to participate in, or provide financial contribution for, any program or service other than those elected each year. Should the Water Resources Division desire to add supplementary programs or services during the term of this agreement, staff will return to the City Council for approval of an amendment to incorporate those activities.

#### **ENVIRONMENTAL IMPACT**

There is no environmental impact associated with the action.

#### **FISCAL IMPACT**

Funds will be budgeted for expenditure in future fiscal years, including the renewal option, based on the needs of the Water Resources Division. The following is an estimate of expenditures by fiscal year:

<b>Fiscal Year</b>	<b>Accounting Unit - Account #</b>	<b>Fund Description</b>	<b>Accounting Unit, Account Description</b>	<b>Amount</b>
Contract (5-Year Term)				
2022-23	06017645-62300	Water Fund	Water Admin/Engineering, Contract Services- Professional	\$150,000
2023-24	06017645-62300	Water Fund	Water Admin/Engineering, Contract Services- Professional	\$150,000
2024-25	06017645-62300	Water Fund	Water Admin/Engineering, Contract Services- Professional	\$150,000
2025-26	06017645-62300	Water Fund	Water Admin/Engineering,	\$150,000

<b>Fiscal Year</b>	<b>Accounting Unit - Account #</b>	<b>Fund Description</b>	<b>Accounting Unit, Account Description</b>	<b>Amount</b>
			Contract Services- Professional	
2026-27	06017645-62300	Water Fund	Water Admin/Engineering, Contract Services- Professional	\$150,000
<b>Total:</b>				<b>\$750,000</b>

**EXHIBIT(S)**

1. Master Agreement with MWDOC

Submitted By: Nabil Saba, P.E., Executive Director – Public Works Agency

Approved By: Kristine Ridge, City Manager