



**City of Santa Ana**  
**20 Civic Center Plaza, Santa Ana, CA 92701**  
**Staff Report**  
**June 21, 2022**

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**TOPIC:** County of Orange Funded Downtown Business Interruption Fund

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**AGENDA TITLE:**

Recognize \$1,200,000 in Grant Funding from the County of Orange and approve an agreement to provide financial relief for merchants impacted by the OC Streetcar construction (Non-General Fund)

**RECOMMENDED ACTION**

1. Authorize the City Manager and Clerk of the Council to execute the agreement with the County of Orange.
2. Approve an appropriation adjustment recognizing \$1,200,000 awarded to the City of Santa Ana by the County of Orange Community Resources Agency for the City's Downtown Business Interruption Fund.

**DISCUSSION**

On May 17, 2022, the Orange County Board of Supervisors approved the use of \$1.2 million of the Second Supervisorial District's allocation of American Rescue Plan Act (ARPA) funding to support Santa Ana small businesses impacted by ongoing OC Streetcar construction. Both parties have agreed that the County shall transfer the grant funds with the expectation to that the City distributes the grant funds to the impacted businesses within the construction zone.

The County of Orange Funded Downtown Santa Ana Business Interruption Fund provides financial assistance to small "mom and pop" businesses located along the OC Streetcar transit project that are impacted by transit rail construction. Businesses that have already received an award from the City of Santa Ana's Business Interruption Fund automatically qualify for this grant program.

Grant amounts will range from \$5,000, \$10,000, and \$20,000 based on the applicable rent that each business currently pays.

County of Orange has proposed a 4% administrative fee from the grant funds to assist in covering the anticipated City staff time and administrative costs. This administration fee will be necessary in order to execute a successful program, which will include developing the new program guidelines, application, online forms, informational flyers, financial

processing of grant payments, staff overtime, and technical assistance for the grant applicants. Furthermore, in an effort to accommodate the needs of the community, City staff will continue to have a presence in the Downtown to assist businesses and market the new program. Additional part-time staff may be necessary for administration and direct assistance to businesses.

**FISCAL IMPACT**

Upon approval of the appropriation adjustment, funds will be available in the Downtown Business Interruption Fund (no. 12418811 – various).

Fiscal Impact Verified By: Kathryn Downs, CPA, Executive Director – Finance and Management Services Agency

**EXHIBIT(S)**

1. Agreement

Submitted By: Steven Mendoza, Assistant City Manager

Approved By: Kristine Ridge, City Manager