



City of Santa Ana
20 Civic Center Plaza, Santa Ana, CA 92701
Staff Report
July 19, 2022

TOPIC: Ordinance Amending Chapter 10 of the Santa Ana Municipal Code Requiring Posting of Property Maintenance Contact Information on Commercial and Industrial Properties

AGENDA TITLE:

Ordinance Amending Section 10-96 of Article I of Chapter 10 (Crimes and Miscellaneous Law Enforcement Provisions) of the Santa Ana Municipal Code (SAMC) Requiring the Posting of Property Maintenance Contact Information on Commercial and Industrial Properties

RECOMMENDED ACTION

Approve the first reading and adopt amendments to Section 10-96 of Article I of Chapter 10 of the Santa Ana Municipal Code (SAMC) requiring commercial and industrial properties (Commercial Centers) to post property management contact information at various locations on each property.

DISCUSSION

On April 19, 2022, the City Council discussed and directed staff to prepare an ordinance requiring Commercial Centers to publicly post property management contact information at various locations on the property.

The proposed ordinance will institute standardized posting requirements for each Commercial Center to post and maintain onsite signage providing the name and 24-hour contact phone number for a responsible party to whom the City and the public can provide notice of any operational or maintenance-related problems associated with the premises.

It has been shown that regular maintenance and upkeep of Commercial Centers create a clean and inviting environment for the public, reduce public safety concerns, and prevent a decline in the overall appearance of Commercial Centers within the City. The proposed amendments will provide the public and users of commercial centers the ability to directly contact the responsible party for on-site upkeep, maintenance, and operational concerns.

ENVIRONMENTAL IMPACT

There is no environmental impact associated with this action in that the ordinance will institute a code requirement for Commercial Centers to publicly provide 24-hour contact information and will not create a physical change to the environment.

FISCAL IMPACT

There is no fiscal impact associated with this action.

EXHIBIT(S)

1. Draft Ordinance
2. Draft Ordinance (Redline)

Submitted By: Minh Thai, Executive Director of Planning and Building Agency

Approved By: Kristine Ridge, City Manager