



City of Santa Ana
20 Civic Center Plaza, Santa Ana, CA 92701
Staff Report
August 16, 2022

TOPIC: Online Subscription Services for FPPC Filing

AGENDA TITLE:

Approve an Agreement with NetFile Inc. for Online Subscription Services for FPPC Filing in an Amount not to Exceed \$95,000 for up to a Three-Year Term and a Two-Year Extension (Non-General Fund)

RECOMMENDED ACTION

Authorize the City Manager to execute an agreement with NetFile Inc. for online subscription services for FPPC filing, in an amount not to exceed \$95,000, for a term beginning August 1, 2022 through July 31, 2025, with one 2-year extension, subject to non-substantive changes approved by City Manager and City Attorney.

DISCUSSION

The Clerk of the Council is the local filing officer for the Fair Political Practices Commission (FPPC) for documents such as the Statements of Economic Interest (Form 700) and the Campaign Contribution reports. Currently, the City has approximately 350 filers that are required to file an annual Form 700 with the Clerk of the Council, as well as several Assuming Office and Leaving Office statements throughout the year, as designated filers (employees, as well as board members and commissioners) transition in and out of their respective positions. In addition, the City has approximately 50 campaign disclosure filers.

ENVIRONMENTAL IMPACT

There is no environmental impact associated with this action.

FISCAL IMPACT

Funds for this amendment are budgeted and available in the following account:

Fiscal Year	Accounting Unit-Account #	Fund Description	Accounting Unit, Account Description	Amount
FY22-23	01107031-62300	General Fund	COTC – Contract Services Professional Account	\$19,000
FY23-24	01107031-62300	General Fund	COTC – Contract Services Professional Account	\$19,000
FY24-25	01107031-62300	General Fund	COTC – Contract Services Professional Account	\$19,000
FY25-26	01107031-62300	General Fund	COTC – Contract Services Professional Account	\$19,000
FY26-27	01107031-62300	General Fund	COTC – Contract Services Professional Account	\$19,000
Total				\$95,000

EXHIBIT(S)

1. Agreement

Submitted By: Norma Orozco, Deputy Clerk of the Council

Approved By: Kristine Ridge, City Manager