



**City of Santa Ana**  
**20 Civic Center Plaza, Santa Ana, CA 92701**  
**Staff Report**  
**September 20, 2022**

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**TOPIC:** Agreement for Design Services for New Outdoor Library at Jerome Park

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**AGENDA TITLE**

Approve an Agreement with PlaceWorks, Inc. for Design Services for a New Outdoor Library at Jerome Park in an Amount Not to Exceed \$309,150 for a Three-Year Term (Project No. 22-1381) (Non-General Fund) (**Revive Santa Ana Program**)

**RECOMMENDED ACTION**

Authorize the City Manager to execute an agreement with PlaceWorks, Inc. for full design services for Santa Ana's new outdoor library at Jerome Park in the amount of \$281,046, with a contingency of \$28,104, for a total amount not to exceed \$309,150. The agreement is for a three-year term beginning September 20, 2022 and expiring September 19, 2025, with an option for two, one-year extensions, subject to non-substantive changes approved by the City Manager and the City Attorney.

**DISCUSSION**

The City of Santa Ana's Public Works Agency and Library Services desire to enter into an agreement with a qualified consulting firm to lead efforts to provide design services and prepare construction contract documents for the new outdoor library at Jerome Park (Project). The Project intends to build an outdoor "satellite library" at the southwest end of Jerome Park and incorporate outdoor educational activities for children of all ages (Exhibit 1).

This innovative public library space will feature an educational, technological, and play-focused library kiosk with surrounding outdoor learning areas. These learning areas will emphasize music and movement, recycling, bicycle and street safety, fine and gross motor skill development, and language and literacy. The Project also includes the installation of lighting, canopies, and site furnishings. Furthermore, in partnership with the Public Works Agency's Water Resources Division, the project will include water-wise landscaping and conservation-themed learning experiences.

On April 20, 2022, the Public Works Agency released Request for Proposals (RFP) No. 22-040, by which it sought the design services of a qualified firm for the Project. The RFP was advertised on the City's online procurement management and publication system, with proposals due on May 11, 2022. Three proposals were received and evaluated by a

selection committee. Based on criteria outlined in the RFP, the following summarizes the responding firms and their ranking:

<b>Firm</b>	<b>City</b>	<b>Rank</b>
PlaceWorks	Santa Ana	1
Kimley-Horn and Associates, Inc	Orange	2
IDS Group	Irvine	3

Staff recommends awarding to the top scoring firm to provide design services for the Project (Exhibit 2). Their proposal demonstrated that they have the necessary capacity and expertise to complete the required services. The firm rates are reasonable and within industry standards. The team qualifications are appropriate, and the proposal was determined to provide the best value for the City.

#### **ENVIRONMENTAL IMPACT**

There is no environmental impact associated with the action.

#### **FISCAL IMPACT**

The following table summarizes the funds budgeted and available in the amount of \$309,150 for expenditure on the design services to be provided per the agreement for the three year term.

<b>Fiscal Year</b>	<b>Accounting Unit - Account No. (Project No.)</b>	<b>Fund Description</b>	<b>Accounting Unit - Account No. Description</b>	<b>Amount</b>
2022-23 (Sept-June)	18111013-66220 (22-1381)	American Rescue Plan Act	ARPA-Library, Improvements Other Than Building	\$200,000
2023-24 (July-June)	06017644-62300	Water	Water Quality, Contract Services - Professional	\$75,000
2024-25 (July-June)	18111013-66220 (22-1381)	American Rescue Plan Act	ARPA-Library, Improvements Other Than Building	\$20,046
2025-26 (July-Sept)	18111013-66220 (22-1381)	American Rescue Plan Act	ARPA-Library, Improvements Other Than Building	\$14,104
<b>Total</b>				<b>\$309,150</b>

**EXHIBIT(S)**

1. Location Map
2. Agreement with PlaceWorks for New Outdoor Library at Jerome Park

Submitted By:

Nabil Saba, P.E., Executive Director – Public Works Agency  
Brian Sternberg, Executive Director – Library Services Agency

Approved By: Kristine Ridge, City Manager