



City of Santa Ana
20 Civic Center Plaza, Santa Ana, CA 92701
Staff Report
November 1, 2022

TOPIC: Purchase of Three Ford Trucks for Public Works Agency's Maintenance Services Division

AGENDA TITLE:

Award Purchase Orders to Western Truck Exchange in the Amount of \$115,639 for One Ford F-550 Stake Bed Truck; and to National Auto Fleet Group for Two Ford F-250 Trucks in the Amount of \$120,000 (Specification No. 22-145) (Non-General Fund)

RECOMMENDED ACTION

1. Authorize a one-time purchase and payment of purchase order to Western Truck Exchange for the purchase of a Ford F-550 Stake Bed Truck, in the amount of \$105,639, plus a contingency of \$10,000, for a total amount not to exceed \$115,639, subject to non-substantive changes approved by the City Manager and City Attorney.
2. Authorize a one-time purchase and payment of purchase order to National Auto Fleet Group for the purchase of two Ford F-250 Trucks, in the amount of \$110,000, plus a contingency of \$10,000, for a total amount not to exceed \$120,000 subject to non-substantive changes approved by the City Manager and City Attorney.

DISCUSSION

The Public Works Agency's Maintenance Services Division is in need of one new stake bed dump truck and two full-size pick-up trucks (vehicles) as additions to the existing fleet of work trucks. These vehicles will be utilized daily to move heavy equipment, tree trunks, heavy debris and rubbish. Additionally, the vehicles will be deployed during the City's emergency response related to rain, flooding, and Santa Ana windstorm events.

The Public Works Agency's Fleet Services Division (Fleet Services) is responsible for the acquisition, maintenance, repair, and replacement of vehicles, trucks, and maintenance equipment. Fleet Services is assisting with the purchase of these vehicles for use by the Maintenance Services Division. Given the current market conditions, the vehicle manufacturer has implemented a deadline of November 6, 2022 in order for customers to receive vehicles during calendar year 2023.

Santa Ana Ordinance No. NS-2312 authorizes the City to utilize purchase contracts for any public agency utilizing a competitive bid process. Sourcewell (formerly National Joint

Powers Alliance), awarded a contract to National Auto Fleet Group (Contract No. 091521-NAF) for procurement of Cars, Trucks, Vans, SUVs, Cab Chassis, & Other Vehicles as a result of open competitive bidding on behalf of its members, which includes government agencies. Utilizing the contract awarded to National Auto Fleet Group for the purchase of the Two Ford F-250's, allows the City to make purchases through November 8, 2025, and is in accordance with the City's existing Purchasing Guidelines.

Additionally, a Notice Inviting Bids for the Ford F-550 Stake Bed Truck was advertised on February 25, 2022, on the City's online bid management and publication system. The bid received from Western Truck Exchange was deemed responsive.

On May 17, 2022, the City Council awarded a purchase order to Western Truck Exchange for the purchase of two Ford F-550 Stake Bed Trucks. The vendor has agreed to extend the pricing offered on the bid until November 6, 2022.

ENVIRONMENTAL IMPACT

There is no environmental impact associated with the action.

FISCAL IMPACT

Funds are budgeted and made available in the following account for the specified year.

Fiscal Year	Accounting Unit- Account #	Fund Description	Accounting Unit, Account Description	Amount
2022-23	06817640-66400	Sanitation Fund	Public Works- Environment/Sanitation, Machinery & Equipment	\$235,639

Submitted By: Nabil Saba, P.E., Executive Director – Public Works Agency

Approved By: Kristine Ridge, City Manager