



City of Santa Ana
20 Civic Center Plaza, Santa Ana, CA 92701
Staff Report
December 6, 2022

TOPIC: Agreement Amendment with Community SeniorServ, Inc. dba Meals On Wheels Orange County for the Senior Meals Program

AGENDA TITLE:

Agreement Amendment with Community SeniorServ, Inc. dba Meals On Wheels Orange County for Senior Meal Programs to Increase the Total Agreement Amount by \$50,000 for a New Agreement Total Not to Exceed \$100,000 and Extend the Agreement Term by Six Months through June 30, 2023 (General Fund)

RECOMMENDED ACTION

Authorize the City Manager to execute an agreement amendment with Community SeniorServ, Inc. dba Meals On Wheels Orange County for Senior Meal Programs to increase the total agreement amount by \$50,000, for a new agreement total not to exceed \$100,000, and extend the agreement term by six months through June 30, 2023 to be funded by the General Fund, subject to non-substantive changes approved by the City Manager and City Attorney.

DISCUSSION

Community SeniorServ, Inc. dba Meals on Wheels (MOW) Orange County provides the Home Delivered Meals (HDM) and Senior Lunch Cafe programs to the City of Santa Ana. MOW prepares and delivers three meals, five days per week, directly to the homes of HDM program participants. A registered dietician plans the meals to assure 100% of the U.S. Nutritional Recommended Daily Allowance - consisting of a breakfast, a cold lunch, and a frozen dinner. In addition to meals, clients benefit from daily contact with delivery staff as well as the calls and/or visits from caseworkers who regularly check on their well-being.

The Senior Lunch Cafe Program helps alleviate poor nutrition among the elderly population, especially prevalent among those who live alone and/or on a limited income. This nutrition program is normally available at two sites in Santa Ana (Santa Ana Senior Center and Southwest Senior Center) and seeks to enhance the physical and mental well-being of the elderly population by:

- Encouraging a sense of dignity;
- Providing stimulating activities and volunteer opportunities; and
- Augmenting participants' financial resources by providing donation-based meals.

The agreement also provides \$9,700 for as-needed meals/services during the term of the contract for special senior programs that may occur.

The Parks, Recreation and Community Services Agency (PRCSA) entered into a six-month agreement with MOW for the term of July 1, 2022 to December 31, 2022, with a total agreement amount not to exceed \$50,000. PRCSA is now requesting to extend the term of the agreement for an additional six months, for a new termination date of June 30, 2023, and to increase the total agreement amount by an additional \$50,000, for a new total agreement amount not to exceed \$100,000.

ENVIRONMENTAL IMPACT

There is no environmental impact associated with this action.

FISCAL IMPACT

Funds for the additional amount are budgeted and available in the following account for the specified year:

Fiscal Year	Accounting Unit-Account #	Fund Description	Accounting Unit, Account Description	Amount
FY 22-23	01113230-62300	General Fund	PRCSA-Recreation & Comm. Svc, Contractual Services-Professional	\$50,000

EXHIBIT(S)

1. Amendment

Submitted By: Hawk Scott, Executive Dir. of Parks, Recreation and Community Services

Approved By: Kristine Ridge, City Manager