



City of Santa Ana
20 Civic Center Plaza, Santa Ana, CA 92701
Staff Report
December 6, 2022

TOPIC: Design Services for Santa Ana's First Dog Park Project

AGENDA TITLE

Approve Agreement with MIG, Inc., for Design Services for the City of Santa Ana's First Dog Park Project in an Amount Not to Exceed \$800,000 for a Three-Year Term (Project No. 22-2755) (Non-General Fund)

RECOMMENDED ACTION

Authorize the City Manager to execute an agreement with MIG, Inc. to provide engineering plans for the City of Santa Ana Dog Park project in the amount of \$703,851, with a contingency of \$96,149, for a total amount of \$800,000, for a three-year term beginning December 6, 2022, and expiring December 5, 2025, with an option for two, one-year extensions, subject to non-substantive changes approved by the City Manager and City Attorney.

DISCUSSION

The City of Santa Ana is proposing to develop the City's first public dog park on a mostly undeveloped 4.57-acre site located in the southwest corner of Centennial Park, adjacent to the Santa Ana River. The project was designed to be inclusive, comprising three separate off-leash spaces for small dogs, large dogs, and older dogs or dogs with disability to roam free. Picnic tables will be constructed throughout the site along with shade components. Other improvements include a children's playground, security lighting, drinking fountains with pet bowls, waste bag dispensers, irrigation, dog play/agility features, drought-tolerant planting, and restrooms for park patrons. The designated site for the proposed park, is between the existing Dan Young Soccer Complex (North), Castor Street (South), Santa Ana River (West) and the Reservations Administration Office (East).

On September 22, 2022, the Public Works Agency released Request for Proposals (RFP) No. 22-129, by which it sought a qualified Consultant having special skills and knowledge in the field of engineering, landscape architecture, and administrative services to develop and provide engineering plans for the City of Santa Ana Dog Park project (Exhibit 1).

The RFP was advertised on the City's online procurement management and publication system, with Proposals due on October 20, 2022. Two proposals were received and evaluated by a selection committee. Based on criteria outlined in the RFP, the following summarizes the top two responding firms and their ranking:

Firm	City	Rank
MIG, Inc.	Fullerton	1
David Volz Design Landscape Architecture, Inc.	Costa Mesa	2

Staff recommends awarding an agreement (Exhibit 2) to MIG, Inc., to provide full concept design services based upon the scope of work and selection criteria outlined in RFP 22-129. Their proposal demonstrated the firm has the necessary capacity and expertise to complete the required services. The firm's rates are reasonable and within industry standards, the team qualifications are appropriate for this project, and the proposal was determined to provide the best value for the City.

ENVIRONMENTAL IMPACT

There is no environmental impact associated with the action.

FISCAL IMPACT

Funds are available in the following account for the current fiscal year. As part of the Citywide carry forward process, PRCSA will submit to the Finance Department a request for any project balance to be carried forward into subsequent fiscal years, which will be compiled with requests from other departments and presented to the City Council.

Fiscal Year	Accounting Unit - Account No.	Fund Description	Accounting Unit - Account No. Description	Amount
FY 22-23	05113263-66220 (22-2755)	Capital Outlay Fund (Cell Tower)	Park Improvements-Improvements Other Than Building	\$800,000
TOTAL:				\$800,000

EXHIBIT(S)

1. Location Map
2. Dog Park Concept Plan
3. Consultant Agreement with MIG, Inc.

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Submitted By: Nabil Saba, P.E., Executive Director – Public Works Agency

Approved By: Kristine Ridge, City Manager