



**City of Santa Ana**  
**20 Civic Center Plaza, Santa Ana, CA 92701**  
**Staff Report**  
**December 20, 2022**

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**TOPIC:** Purchase of Three Hyundai Forklifts for Public Works Agency Central Stores

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**AGENDA TITLE**

Award a Purchase Order to Select Equipment Sales in the Amount of \$145,953 for Three Hyundai Hydraulic Forklifts for Public Works Agency Store & Property Control (Specification No. 22-158) (General Fund)

**RECOMMENDED ACTION**

Authorize a one-time purchase and payment of purchase order to Select Equipment Sales for the purchase of three Hyundai Hydraulic Forklifts, in the amount of \$135,953, plus a contingency of \$10,000, for a total amount not to exceed \$145,953, subject to non-substantive changes approved by the City Manager and City Attorney.

**DISCUSSION**

The Public Works Agency's Fleet Services Division is responsible for the acquisition, maintenance, repair, and replacement of vehicles and maintenance equipment. The Public Works Agency Stores & Property Control (Central Stores) is responsible for procurement, shipping, receiving, and warehousing of equipment and supplies for internal City customers.

Central Stores is in need of three new forklifts to replace aging equipment that have exceeded their useful life according to the Fleet Services Division's recommended Equipment Lifecycle Guidelines. Replacing the forklifts with more reliable and efficient models is essential to ensure that Central Stores can continue to meet the needs of its internal City customers.

Santa Ana Ordinance No. NS-2312 authorizes the City to utilize purchase contracts for any public agency utilizing a competitive bid process. Sourcewell (formerly National Joint Powers Alliance) awarded a contract to Select Equipment Sales, a Santa Ana vendor, (Contract No. 091520-HCE) for procurement of equipment as a result of open competitive bidding on behalf of its members, which includes government agencies. Utilizing the contract awarded to Select Equipment Sales for the purchase of the three forklifts is in accordance with the City's existing Purchasing Guidelines.

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**ENVIRONMENTAL IMPACT**

There is no environmental impact associated with this action.

**FISCAL IMPACT**

Funds are budgeted and made available in the following account for the specified year.

<b>Fiscal Year</b>	<b>Accounting Unit-Account #</b>	<b>Fund Description</b>	<b>Accounting Unit, Account Description</b>	<b>Amount</b>
2022-23	01117017-66400	General Fund	PWA-Service Enhancement, Machinery & Equipment	\$145,953

Submitted By:  
Nabil Saba, Executive Dir Public Works

Approved By: Kristine Ridge, City Manager