



**City of Santa Ana**  
**20 Civic Center Plaza, Santa Ana, CA 92701**  
**Staff Report**  
**December 20, 2022**

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**TOPIC:** Amend Agreement and Exercise First Renewal Option for Park Tree Maintenance Services

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**AGENDA TITLE**

Amend the Agreement with West Coast Arborists, Inc., for Tree Maintenance Services, Increasing the Annual Amount by \$280,000 for the Remaining Term of the Agreement and Exercise First Renewal Option (General and Non-General Fund)

**RECOMMENDED ACTION**

Authorize the City Manager to execute an amendment to the agreement with West Coast Arborists, Inc. (WCA), for tree maintenance services, increasing the annual amount by \$280,000, for a total amount not to exceed \$2,444,100 with six one-year renewal options exercisable by the City Manager, for a total agreement amount not to exceed \$18,050,750, subject to non-substantive changes approved by the City Manager and City Attorney.

**DISCUSSION**

The Public Works Agency is responsible for the maintenance of approximately 50,000 parkway and street median trees and 7,000 City park trees with the primary goal of preserving the integrity and health of the Santa Ana Urban Forest. Performing proper and timely tree trimming extends the life cycle of the urban forest by decreasing the likelihood of limb failures and preventing safety hazards to the public and reducing the City's liability.

Public Works' Parks, Fleet and Facilities Division oversee the maintenance of City-owned trees on all City parks. Staff recommend increasing the budget by \$280,000 annually for parks tree services maintenance services on an as-needed basis. The additional funds will be utilized for routine grid trimming cycle, prune additional trees, and provide the flexibility of using WCA staff to assist with emergency response efforts during and after windstorm events.

On November 17, 2020, the City entered into an agreement with WCA, the current tree maintenance provider, in the amount of \$3,028,650 for the first 18 months and \$2,109,100 annually to exercise any of the six one-year renewal options (Exhibit 1). WCA has served the community's urban forest needs by pruning approximately 15,000 trees a year. They have also implemented an inventory system utilizing Global

Positioning System (GPS) technology for all City street trees and prepared an inventory for the City's use. This GPS inventory has led to more efficient tree inspections and pruning, improved accuracy in record-keeping, and timely production of information relevant to service requests and liability claim investigations.

### **ENVIRONMENTAL IMPACT**

There is no environmental impact associated with the action.

### **FISCAL IMPACT**

Funding for the amended agreement is budgeted and available in the Fiscal Year 2022-23 Council-approved budget and will be budgeted in future years through following accounts:

<b>Accounting Unit Account Number</b>	<b>Accounting Unit Account Description</b>	<b>Fund Description</b>	<b>FY 2022-23 (Current)</b>	<b>FY 2022-23 (Amendment )</b>	<b>FY 2022-23 (Total)</b>
01117643 62300	Public Works Street Trees	General Fund	\$1,599,100	-	\$1,599,100
02917635 62300	Public Works Median Landscaping	Special Gas Tax Fund	\$200,000	-	\$200,000
01117651 62320	Parks Maintenance	General Fund	\$250,000	\$250,000	\$500,000
07417655 62320	Parks Civic Center	General Fund	\$30,000	\$30,000	\$60,000
01113220 62300	Parks Zoo	General Fund	\$30,000	-	\$30,000
06717650 62320	Public Works SARTC Operations	Enterprise Fund	\$25,000	-	\$25,000
02718133 62300	CDA Downtown Enhancements	Enterprise Fund	\$5,000	-	\$5,000
06017640 62300	Water Utility Production & Supply	Water	\$12,500	-	\$12,500
08517138 62300	City Yard Operations	City Yard	\$12,500	-	\$12,500
<b>Total</b>			<b>\$2,164,100</b>	<b>\$280,000</b>	<b>\$2,444,100</b>

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<b>Accounting Unit Account Number</b>	<b>Accounting Unit Account Description</b>	<b>Fund Description</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>
01117643 62300	Public Works Street Trees	General Fund	\$1,599,100	\$1,599,100	\$1,599,100
02917635 62300	Public Works Median Landscaping	Special Gas Tax Fund	\$200,000	\$200,000	\$200,000
01117651 62320	Parks Maintenance	General Fund	\$500,000	\$500,000	\$500,000
07417655 62320	Parks Civic Center	General Fund	\$60,000	\$60,000	\$60,000
01113220 62300	Parks Zoo	General Fund	\$30,000	\$30,000	\$30,000
06717650 62320	Public Works SARTC Operations	Enterprise Fund	\$25,000	\$25,000	\$25,000
02718133 62300	CDA Downtown Enhancements	Enterprise Fund	\$5,000	\$5,000	\$5,000
06017640 62300	Water Utility Production & Supply	Water	\$12,500	\$12,500	\$12,500
08517138 62300	City Yard Operations	City Yard	\$12,500	\$12,500	\$12,500
<b>Total</b>			<b>\$2,444,100</b>	<b>\$2,444,100</b>	<b>\$2,444,100</b>

<b>Accounting Unit Account Number</b>	<b>Accounting Unit Account Description</b>	<b>Fund Description</b>	<b>FY 2026-27</b>	<b>FY 2027-28</b>	<b>FY 2028-29 (6 Months)</b>
01117643 62300	Public Works Street Trees	General Fund	\$1,599,100	\$1,599,100	\$799,550
02917635 62320	Public Works Median Landscaping	Special Gas Tax Fund	\$200,000	\$200,000	\$100,000
01117651 62320	Parks Maintenance	General Fund	\$500,000	\$500,000	\$250,000
07417655 62320	Parks Civic Center	General Fund	\$60,000	\$60,000	\$30,000
01113220 62300	Parks Zoo	General Fund	\$30,000	\$30,000	\$15,000

<b>Accounting Unit Account Number</b>	<b>Accounting Unit Account Description</b>	<b>Fund Description</b>	<b>FY 2026-27</b>	<b>FY 2027-28</b>	<b>FY 2028-29 (6 Months)</b>
06717650 62320	Public Works SARTC Operations	Enterprise Fund	\$25,000	\$25,000	\$12,500
02718133 62300	CDA Downtown Enhancements	Enterprise Fund	\$5,000	\$5,000	\$2,500
06017640 62300	Water Utility Production & Supply	Water	\$12,500	\$12,500	\$6,250
08517138 62300	City Yard Operations	City Yard	\$12,500	\$12,500	\$6,250
Total			\$2,444,100	\$2,444,100	\$1,222,050
GRAND TOTAL AMOUNT – NOT TO EXCEED			(Including \$2,164,100 from FY 21-22) \$18,050,750		

**EXHIBIT(S)**

1. Second Amendment with West Coast Arborists, Inc.

Submitted By: Nabil Saba, P.E., Executive Director – Public Works Agency

Approved By: Kristine Ridge, City Manager