



City of Santa Ana
20 Civic Center Plaza, Santa Ana, CA 92701
Staff Report
December 20, 2022

TOPIC: Amend Agreement for Hardscape Pavement Cleaning and Infectious Waste Removal

AGENDA TITLE:

Amend the Agreement with Superior Property Services, Inc. To Increase The Total Agreement Amount by \$700,000 (Project No. 22-1402) Not to Exceed \$1,966,568 for Hardscape Pavement Cleaning and Infectious Waste Removal Services for the Remaining Term of the Agreement (General Fund) (**Revive Santa Ana Program**)

RECOMMENDED ACTION

Authorize the City Manager to execute the first amendment to the agreement with Superior Property Services, Inc. to increase the total compensation amount by \$700,000 for a total agreement amount not to exceed \$1,966,568, for the remainder of the agreement term expiring June 30, 2026, subject to non-substantive changes approved by the City Manager and the City Attorney.

DISCUSSION

The Public Works Agency's Parks, Fleet, and Facilities Division maintains the Santa Ana Civic Center as part of the Civic Center Joints Power Authority with the County of Orange. On January 24, 2022, Parks, Recreation and Community Services issued a Request for Proposal (RFP) for hardscape pavement cleaning and infectious waste removal services. As a result, on May 17, 2022, Superior Property Services, Inc. was awarded an agreement from July 1, 2022 through June 30, 2026.

On August 2, 2022, the City Council approved the Revive Santa Ana Spending Plan that reflected the entire American Rescue Plan Act (ARPA) allocation of local fiscal recovery funds. A \$700,000 in cost savings was subsequently identified and redirected, by the City Manager's authorization, to the COVID-19 Sanitization project. Staff is finding an increasing need for cleaning and sanitization at high-traffic pedestrian and bicyclist areas throughout the City. Due to the prompt and excellent services already provided by Superior Property Services, Inc., staff would like to increase current services to enhance public health and safety.

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Staff recommends increasing the current agreement with Superior Property Services, Inc. by an amount of \$700,000, for a revised total agreement amount not to exceed \$1,966,568 for the remainder of the agreement term (Exhibit 1).

ENVIRONMENTAL IMPACT

There is no environmental impact associated with this action.

FISCAL IMPACT

Additional \$700,000 ARPA funds are available for expenditure in the current Fiscal Year 2022-23 through Fiscal Year 2025-26. Any unspent ARPA funds allocated for this expenditure will be carryforward until funds are exhausted through the term of the agreement.

Additional funds:				
Fiscal Year	Accounting Unit – Account No. (Project No.)	Fund Description	Accounting Unit - Account No. Description	Total
FY 2022-23 through FY 2025-26	18117013-66200 (22-1402)	American Rescue Plan Act (ARPA)	ARPA – PWA Buildings & Building Improvements	\$700,000
Prior Approval:				
2022-23 (July-June)	07417655-62320	Civic Center Maintenance	Civic Center Maintenance-Maintenance & Repair Buildings & Grounds	\$316,642
2023-24 (July-June)	07417655-62320	Civic Center Maintenance	Civic Center Maintenance-Maintenance & Repair Buildings & Grounds	\$316,642
2024-25 (July-June)	07417655-62320	Civic Center Maintenance	Civic Center Maintenance-Maintenance & Repair Buildings & Grounds	\$316,642
2025-26 (July-June)	07417655-62320	Civic Center Maintenance	Civic Center Maintenance-Maintenance & Repair Buildings & Grounds	\$316,642
Total				\$1,966,568

EXHIBIT(S)

1. First Amendment to the Agreement with Superior Property Services, Inc.

Submitted By: Nabil Saba, Executive Director of Public Works

Approved By: Kristine Ridge, City Manager