



City of Santa Ana
20 Civic Center Plaza, Santa Ana, CA 92701
Staff Report
December 20, 2022

TOPIC: Amendment to Agreement with Stage Plus, Inc. for Stage Rental Services

AGENDA TITLE:

Amendment to Agreement with Stage Plus, Inc. for Stage Rental Services to Increase the Annual Not to Exceed Amount by \$92,000 per Year through March 31, 2025, for a Total Annual Agreement Amount of \$250,000 and \$750,000 (Various Funds) for the Term of the Agreement

RECOMMENDED ACTION

Authorize the City Manager to execute an agreement amendment with Stage Plus, Inc. for stage rental services at City events to increase the annual amount by \$92,000 per year for an annual amount not to exceed \$250,000 through March 31, 2025 and new total agreement amount of \$750,000, subject to non-substantive changes approved by the City Manager and City Attorney.

DISCUSSION

On April 5, 2022, the City of Santa Ana awarded an agreement to Stage Plus, Inc. for event staging services at City events. The award was made through a request for proposal process where Stage Plus, Inc. was selected. The number of City events originally planned when the request for proposal was issued has since increased and the City is looking to increase the annual amount by \$92,000 for a total annual amount of \$250,000 and new total agreement amount of \$750,000 for the period through March 31, 2025 to accommodate the additional events that the Parks, Recreation and Community Services Agency will undertake.

As part of the amendment, the Public Works Agency expects to engage Stage Plus for the City's Public Works Agency community events in recognition of National Public Works Week and other future Public Works community events requiring complete sound system and stage set-up. Of the \$92,000 amendment, \$20,000 will be allocated to the Public Works Agency.

ENVIRONMENTAL IMPACT

There is no environmental impact associated with this action.

FISCAL IMPACT

Funds are budgeted and available in the following accounts for the specified year:

Fiscal Year	Accounting Unit-Account #	Fund Description	Accounting Unit, Account Description	Amount
FY 22-23	01113230-62300	General Fund	PRCSA-Recreation and Community Services-Contractual Services Professional	\$72,000
FY 22-23	10117601-62300	Internal Service Fund	Public Works-Admin Services-Contractual Services Professional	\$20,000

Funds will be budgeted and made available in the following accounts for the specified years:

Fiscal Year	Accounting Unit-Account #	Fund Description	Accounting Unit, Account Description	Amount
FY 23-24	01113230-62300	General Fund	PRCSA-Recreation and Community Services-Contractual Services Professional	\$72,000
FY 23-24	10117601-62300	Internal Service Fund	Public Works-Admin Services- Contractual Services Professional	\$20,000
FY 24-25	01113230-62300	General Fund	PRCSA-Recreation and Community Services-Contractual Services Professional	\$72,000
FY 24-25	10117601-62300	Internal Service Fund	Public Works-Admin Services-Contractual Services Professional	\$20,000

EXHIBIT(S)

1. Agreement

Submitted By: Hawk Scott, PRCSA Executive Director

Approved By: Kristine Ridge, City Manager