



**City of Santa Ana**  
**20 Civic Center Plaza, Santa Ana, CA 92701**  
**Staff Report**  
**February 21, 2023**

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**TOPIC:** Purchase Order to Best Contracting Services, Inc. for Fire Station 72 Hose Tower and Fire Station 74 Roof Removal and Installation

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**AGENDA TITLE**

Award a Purchase Order in the Amount of \$789,567 to Best Contracting Services, Inc. for Fire Station 72 Hose Tower Roof Repair and Fire Station 74 Roof Removal and Installation (Specification No. 22-170) (General Fund)

**RECOMMENDED ACTION**

Authorize a one-time purchase and payment of purchase order to Best Contracting Services Inc. in the amount of \$789,567, plus a contingency of \$157,914, for a total amount not to exceed \$947,481, for Roof Removal and Installation at Fire Station 72 Hose Tower and Fire Station 74, subject to non-substantive changes approved by the City Manager and City Attorney.

**DISCUSSION**

The Public Works Agency's Building Maintenance section maintains most City facilities, including ten fire stations. After assessing the facilities, it was identified that the roofs at Fire Station 72 Hose Tower and Fire Station 74 were in poor condition and needed immediate attention. In efforts to preserve the facilities and provide a safe work environment for staff, it was determined that these locations were high-priority and a complete roof replacement is necessary at each site.

The Notice Inviting Bids was advertised on December 5, 2022 on the City's online bid management and publication system. A summary of the bid invitations and bids received is as follows:

Vendors Notified	755
Santa Ana Vendors Notified	1
Vendors Who Downloaded the Bid	30
Bids Received	2
Bids Received from Santa Ana Vendors	0

Two bids were received and opened on December 20, 2022, and evaluated as follows:

<b>Vendor</b>	<b>Location</b>	<b>Amount</b>
Best Contracting Services, Inc.	Gardena, CA	\$789,567
Chapman Coast Roof Co., Inc.	Fullerton, CA	\$875,538

The bid from Best Contracting Services, Inc. of Gardena, CA is the lowest responsive to the specifications and meets the City's requirements. As such, staff recommends Council authorize a one-time purchase and payment to Best Contracting Services, Inc. for the Fire Station 72 Hose Tower and Fire Station 74 Roof Removal and Installation.

### **ENVIRONMENTAL IMPACT**

In accordance with the California Environmental Quality Act, the recommended actions are exempt from further review. Categorical Exemption Environmental Review No. ER-2021-34 was filed for this project.

### **FISCAL IMPACT**

The following table summarizes the funds budgeted for expenditure to deliver construction of this project:

<b>Fiscal Year</b>	<b>Accounting Unit - Account No. (Project No.)</b>	<b>Fund Description</b>	<b>Accounting Unit – Account No. Description</b>	<b>Amount</b>
2022-23	12015330-62300 (23-6626)	Fire Facilities Fund	Fire Facilities Fund - Contract Services-Professional	\$947,481
<b>Total</b>				<b>\$947,481</b>

Submitted By: Nabil Saba, P.E., Executive Director – Public Works Agency

Approved By: Kristine Ridge, City Manager