



City of Santa Ana
20 Civic Center Plaza, Santa Ana, CA 92701
Staff Report
March 7, 2023

TOPIC: Award Blanket Order Contracts to HD Supply, Snap-on, WESCO Distribution, Inc., and White Cap, LP

AGENDA TITLE

Award Blanket Order Contracts to HD Supply, Snap-on, WESCO Distribution, Inc; and White Cap, LP for Maintenance, Repair, and Operating Supplies and Equipment in the Annual not to Exceed Aggregate Amount of \$565,000 for a One-Year Term Ending on March 31, 2024, with Provisions for up to Five Additional One-Year Renewal Periods (Specification No. 23-015) (General Fund)

RECOMMENDED ACTION

Award a blanket order contract to vendors listed below for as-needed maintenance, repair, operating supplies, and equipment for a one-year term ending on March 31, 2024, with provisions for up to five one-year renewal periods in accordance with each vendor's respective contract terms and conditions, subject to non-substantive changes approved by the City Manager and City Attorney. The annual aggregate not-to-exceed amount is \$565,000, with a total aggregate not-to-exceed amount of \$3,390,000 for the entire term, including renewal periods exercisable by the City Manager.

HD Supply	San Diego, CA
Snap-On	Kenosha, WI
WESCO Distribution, Inc.	Pittsburgh, PA
White Cap, LP.	Orlando, FL

DISCUSSION

The Public Works Agency's Water Resources Division operates and maintains 20 active water wells and seven water pumping stations, supplying the City's drinking water and a sanitary sewer system consisting of approximately 390 miles of pipelines. HD Supply and Snap-On provide maintenance, repair, and operating supplies and equipment, including many power tools and related equipment used on a daily basis by staff to perform immediate electrical, plumbing, and general repairs at various City buildings, including parks facilities, libraries, recreation and senior centers, Santa Ana Zoo, City Hall, Corporate Yard, Police Administration, and Holding Facility. HD Supply and Snap-on offer short lead times for materials, supplies, and equipment required for daily operations. To facilitate this process, annual blanket order contracts will be established with the four vendors.

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Santa Ana City Ordinance No. NS-2312 authorizes the City to purchase against contracts issued to vendors who have been awarded by a state agency, county, city, or other public agency after a competitive bidding process substantially equivalent to the City's standard bidding process. By leveraging the procurement power through cooperative purchasing, the City of Santa Ana is able to obtain nationally vetted, high quality products at competitive volume pricing, and is in accordance with the City's existing Purchasing guidelines.

OMNIA Partners Public Sector, a national cooperative purchasing program has made available contracts awarded to HD Supply and WESCO Distribution, Inc. HD Supply was awarded a contract after competitive Request for Proposals (RFP) No. 16154 was conducted by Maricopa County, Arizona. WESCO Distribution, Inc. was awarded Contract No. R192008 by Region 4 Education Service Center, Texas, as a result of a competitive RFP.

Snap-on and White Cap, LP were both awarded Contracts (No.013020-SNP and No. 091422-WCP) after competitive RFPs were conducted by Sourcewell, a State of Minnesota local government agency and service cooperative.

FISCAL IMPACT

Funding for the not-to-exceed annual amount of \$565,000 is available in the FY 2022-23 budget, within various departmental Miscellaneous Operating Expense accounts (No. 63001) and Contract Services-Professional (No. 62300). Funding for the total not-to-exceed amount of \$3,390,000 in future contract extensions through March 31, 2029, will be included in the proposed annual budgets for City Council consideration.

Fiscal Year	Accounting Unit-Account #	Fund Description	Accounting Unit, Account Description	Amount
Contract (1-Year Term)				
March to June 30, 2023	06017640-63001	Water Fund	Water Utility Production & Supply, Miscellaneous Operating Expenses	\$50,000
	06017641-63001	Water Fund	Water Systems Maintenance, Miscellaneous Operating Expenses	\$30,000
	01117017-62300	General Fund	PWA Service Enhancement,	\$6,700

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			Contract Services- Professional	
	01117643-63001	General Fund	PWA St Trees – Service Enhancement, Miscellaneous Operating Expenses	\$3,500
	06817641-63001	Sanitation Fund	PWA-Roadway Cleaning, Miscellaneous Operating Expenses	\$8,500
	01117651-63001	General Fund	Park Maintenance Service Enhancement, Miscellaneous Operating Expenses	\$50,000
	99999999-63001	Various Funds	Citywide, Miscellaneous Operating Expenses	\$40,000
FY 2023-2024 July to March 6, 2024	06017640-63001	Water Fund	Water Utility Production & Supply, Miscellaneous Operating Expenses	\$100,000
	06017641-63001	Water Fund	Water Systems Maintenance, Miscellaneous Operating Expenses	\$60,000
	01117017-62300	General Fund	PWA Service Enhancement, Contract Services- Professional	\$13,3000
	01117643-63001	General Fund	PWA St Trees – Service	\$6,500

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			Enhancement, Miscellaneous Operating Expenses	
	06817641- 63001	Sanitation Fund	PWA-Roadway Cleaning, Miscellaneous Operating Expenses	\$16,500
	01117651- 63001	General Fund	Park Maintenance Service Enhancement, Miscellaneous Operating Expenses	\$100,000
	99999999- 63001	Various Funds	Citywide, Miscellaneous Operating Expenses	\$80,000
TOTAL:				\$565,000

EXHIBIT(S)

1. Contract with HD Supply
2. Contract with Snap-On
3. Contract with WESCO
4. Contract with White Cap, LP

Submitted By: Nabil Saba, P.E., Executive Director – Public Works Agency

Approved By: Kristine Ridge, City Manager